



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt

Union High School District

**THURSDAY, MARCH 20, 2014
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cellular phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, MARCH 20, 2014
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** **6:01 PM**
 - A. Consideration and/or deliberation of student discipline (1 case)
 - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (3 Issues)
 - C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION **6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES / REGULAR BOARD MEETING MARCH 6, 2014
Motion by _____, second by _____, to approve Minutes of the March 6, 2014 Regular Board Meeting, as shown in the attached supplement.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES.....STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, & LEGISLATIVE UPDATES ... RICK SCHMITT, SUPERINTENDENT
- 10. SCHOOL UPDATE NO REPORT

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as shown in the attached supplement(s).

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as shown in the attached supplement(s).

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplement(s).

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Premier Food Services, Inc., to provide catering services for the San Dieguito Union High School District College Fair and Night on April 22, 2014, for an estimated not to exceed amount of \$10,000.00, to be expended from the General Fund 03-00 and Torrey Pines High School fundraising events.
2. DoubleTree by Hilton, to provide room & board to eight Western Association of Schools & Colleges (WASC) visiting committee members tasked with assessing, validating, and setting forth the planning for Torrey Pines High School to maintain its WASC accreditation as part of the six year accreditation cycle, during the period March 30, 2014 through April 2, 2014, for an estimated not to exceed amount of \$4,400.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Comprehensive Autism Services and Education Inc. (C.A.S.E., Inc.) (NPA), to provide behavioral, social and educational services for students with Autism and Asperger's Syndrome, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

PUPIL SERVICES

- D. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

- A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Laura D. Romano, Attorney at Law, to provide legal counsel and services on an as needed basis, during the period July 1, 2014 until terminated at any time by either party, at the rate of \$225.00 per hour plus incidental charges, to be expended from the fund to which the project is charged.

- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Advanced Toolware, LLC dba Tools4ever, increasing the annual Basic Maintenance Support fee for the Self Service Reset Password Management (SSRPM) software from \$2,146.00 per year to \$2,253.30 per year with no other changes to the contract, during the period April 15, 2014 until terminated, to be expended from the General Fund 03-00.

- C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

- D. APPROVAL OF CHANGE ORDERS
(None Submitted)

- E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

- F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

- G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements and all related pertinent documents:

1. American Fence Company, Inc., temporary fence at Canyon Crest Academy, during the period March 20, 2014 through May 1, 2014, in an amount not to exceed \$1,517.30, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Trace3, to provide equipment required to upgrade the telephone system at Maintenance and Operations, during the period March 20, 2014 through September 20, 2014, in an amount not to exceed \$12,416.10, to be expended from Capital Facilities Fund 25-18.
3. Trace3, to provide equipment required to upgrade the telephone system at Diegueño Middle School, during the period March 20, 2014 through September 20, 2014, in an amount not to exceed \$36,402.55, to be expended from Building Fund- Prop 39 Fund 21-39.

4. Trace3, to provide equipment required to upgrade the data network and wireless at Diegueño Middle School, during the period March 20, 2014 through September 20, 2014, in an amount not to exceed \$250,249.20, to be expended from Building Fund- Prop 39 Fund 21-39.
5. Geocon, to provide a 2013 Seismic Report at La Costa Valley Site, during the period March 20, 2014 through September 20, 2014, in an amount not to exceed \$2,500.00, to be expended from Building Fund- Prop 39 Fund 21-39.
6. Bert's Office Trailers, to provide a trailer for Bond operations at Sunset High School, during the period March 20, 2014 through March 20, 2015, in an amount not to exceed \$2,195.36, to be expended from Building Fund-Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Balfour Beatty Construction Inc., to amend the Construction Manager Services contract, A2013-169 dated April 4, 2013, to provide additional services for the Canyon Crest Academy and San Dieguito High School Academy field projects, in the amount of \$41,054.78, for additional services through completion, to be expended from Building Fund-Prop 39 Fund 21-39.

I. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 1, contract entered into with Ohno Construction Company, increasing the contract amount by \$58,560.66 for a new total of \$2,467,560.66, and extending the contract 104 calendar days.
2. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 2, contract entered into with Dave Beckwith & Associates, decreasing the amount by \$3,720.00 for a new total of \$58,280.00, and extending the contract 104 calendar days.
3. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 3, contract entered into with Masson & Associates, at no increase in the dollar amount, extending the contract 104 calendar days.

J. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office and notice the Labor Commissioner:

1. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #1 CB2013-10, contract entered into with Ohno Construction Company.
2. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #2 CB2013-10, contract entered into with Dave Beckwith & Associates.
3. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #3 CB2013-10, contract entered into with Masson & Associates.

K. ADOPTION OF RESOLUTION / LEASE-LEASEBACK

Adopt the attached resolution approving and authorizing execution of site lease, sublease agreement, and construction services agreement for the lease-leaseback agreement with Erickson Hall Construction Company for the construction of Torrey Pines High School Phase 1, to be expended from Building Fund-Prop 39 Fund 21-39.

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

- Motion by _____, second by _____, to approve Consent Agenda Items 11-15, as shown in the attached supplements.
- Roll Call:

Joyce Dalessandro	Morgan Patterson, Canyon Crest Academy
Barbara Groth	Jourdan Johnson, Torrey Pines High School
Beth Hergesheimer	Noel Kildiszew, La Costa Canyon High School
Amy Herman	Arielle Michaelis, San Dieguito Academy
John Salazar	Madison MacKenzie, Sunset High School

DISCUSSION / ACTION ITEMS(ITEM 16)

- 16. ACCEPTANCE OF OTHER POST EMPLOYMENT BENEFITS (OPEB) ACTUARIAL REPORT
 Motion by _____, second by _____, to accept the Other Post Employment Benefits (OPEB) Actuarial Report as of June 30, 2013, as shown in the attached supplement.

INFORMATION ITEMS..... (ITEMS 17 - 25)

- 17. REQUEST FOR QUALIFICATIONS / CONSTRUCTION MANAGERS UPDATE
 This item is being submitted as information only.
- 18. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
- 19. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
- 20. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT
- 21. PUBLIC COMMENTS
 In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (*See Board Agenda Cover Sheet*)
- 22. FUTURE AGENDA ITEMS
- 23. ADJOURNMENT TO CLOSED SESSION(AS REQUIRED)
 - A. Consideration and/or deliberation of student discipline (1 case)
 - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (3 Issues)
 - C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
 Agency Negotiators: Superintendent and Associate Superintendents
 Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- 24. REPORT FROM CLOSED SESSION (AS NECESSARY)
- 25. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday, April 3, 2014, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt

MARCH 6, 2014

THURSDAY, MARCH 6, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM

President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. **CLOSED SESSION** **6:01 PM**

The Board convened to Closed Session at 6:01 PM to discuss the following:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (3 Issues)
- B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION..... **6:30 PM**

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro	Morgan Patterson, Canyon Crest Academy
Barbara Groth	Jourdan Johnson, Torrey Pines High School
Beth Hergesheimer	Noel Kildiszew, La Costa Canyon High School
Amy Herman	Arielle Michaelis, San Dieguito Academy
John Salazar	Madison Mackenzie, Sunset High School

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Torrie Norton, Associate Superintendent, Human Resources
Delores Perley, Director, Financial Services
Ryan Yee, Principal, Oak Crest Middle School
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

ITEM 6

- 4. PLEDGE OF ALLEGIANCE(ITEM 4)
President Dalessandro led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION(ITEM 5)
The Board met in closed session; there was no reportable action taken.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING & BOARD WORKSHOP OF FEBRUARY 6, 2014
It was moved by Ms. Groth, seconded by Ms. Hergesheimer, to approve the Minutes (2) of the February 20, 2014 Regular Board Meeting and Board Workshop, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES
Students gave updates on events and activities at their schools.
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
Mr. Salazar toured CCA along with Mr. Schmitt and Principal Mueller.
Ms. Hergesheimer attended Cabaret Night at SDHSA, Director of Human Resources Sue Koehnens' retirement reception, LCCHS Foundation Barn Bash fundraiser, and the elementary Common Core Info Night at El Camino Creek Elementary School.
Ms. Groth and Ms. Herman had nothing to report.
Ms. Dalessandro attended the elementary Common Core Info Nights at Solana Pacific, Solana Creek and Park Dale Lane, LCCHS Foundation Barn Bash fundraiser, the City of Solana Beach/Schools Liaison meeting, and also attended Sue Koehnens' retirement reception.
- 9. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt gave a brief update on common core and an update on the high school selection process.
- 10. UPDATE, OAK CREST MIDDLE SCHOOLRYAN YEE, PRINCIPAL
Mr. Yee shared highlights and events at his school including a current enrollment of 936 students, an API score of 913, and that the school is focusing on four areas of improvement: working on the achievement level of all students, transition into full common core implementation, providing a safe and supportive learning environment for students, and supporting teachers and students use of technology in the classroom.

CONSENT ITEMS.....(ITEMS 11 - 15)

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that all Consent Agenda Items 11-15, be approved, as amended (*revised Item 12A attached*) and listed below. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as presented.
- B. FIELD TRIP REQUESTS
Approve the Field Trip Requests, as presented.

12. HUMAN RESOURCES

- A. PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, *as revised*.

**Revised 12A, Classified Personnel Report distributed at meeting.*

- B. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Leaning On Visions and Education, to provide workshops for DELAC and ELAC parents, during the period March 12, 2014 through March 26, 2014, for an amount not to exceed \$1,500.00, to be expended from the General Fund/Restricted 06-00, Title III funds.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Oak Grove Center for Education Treatment & The Arts (NPS), a nonprofit 24-hour residential, educational, and therapeutic treatment center that serves children with a variety of psychological, social, emotional, behavioral, medical and neurological problems along with concurrent behavioral difficulties, school problems, family dysfunction and alcohol or substance abuse, living either on campus or attending one of their two nonpublic schools, during the period July 1, 2013 through June 30, 2014, at the rates shown in the attachment, to be expended from the General Fund/Restricted 06-00.
2. Pioneer Day School (NPS), to provide an alternative education model to address underlying processing deficits for students with special needs, during the period July 1, 2013 through June 30, 2014, at the rates of \$119.66 per day for basic education, \$55.00 per hour for academic instruction, \$25.00 per hour for instructional aide, and \$95.00 per hour for occupational and speech language services, to be expended from the General Fund/Restricted 06-00.
3. Devereux Cleo Wallace (NPS & NPA), a non-profit organization providing services around the nation for persons with emotional, developmental & educational disabilities, during the period July 1, 2013 through June 30, 2014, at the rates shown in the attachment, to be expended from the General Fund/Restricted 06-00.
4. San Dieguito Union High School District – Coastal Learning Academy, to provide special education instruction/services to Carlsbad Unified School District, Oceanside Unified School District, Vista Unified School District, and San Marcos Unified School District, during the 2013-2014 school year, to be reimbursed \$20,007.00 per student per school year.
5. Total Vision Care Advanced Optometry (ICA), to provide optometric services, during the period June 21, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
6. New Alternatives, Inc. (NPA), a private nonprofit corporation with the mission of providing culturally-competent and family-focused services to child victims of abuse, neglect and abandonment, during the period July 1, 2013 through June 30, 2014, at the rate of \$9,669.00

ITEM 6

per month for room and board/residential treatment center, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #2025563995, for NPA services at Lindamood Bell, during the period February 8, 2014 through February 8, 2015, in an amount not to exceed \$70,560.00.
2. Student ID #3025564007, for NPA services at Lindamood Bell, during the period February 8, 2014 through February 8, 2015, in an amount not to exceed \$70,560.00.
3. Student ID #8049805918, for reimbursement for parent placement at an RTC from September 2012 through December 2012, during district team assessment period, in the amount of \$24,095.00.

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. AT&T, Inc., to provide reduced prices on voice and data products through the California Integrated Telecommunications Network (CALNET) III competitively bid contract administered by the State of California Department of General Services (DGS) Telecommunications Division, during the period November 15, 2013 through June 30, 2018 (for subcategories 1.1 through 1.5) with options to renew two additional one year periods, and during the period November 15, 2013 through June 30, 2017 with options to renew three additional one year periods (for subcategory 1.6), to be expended from the fund to which the project is charged.
2. Wilkinson Hadley King & Co. LLP, to provide independent audit services for the San Dieguito Union High School District, including Proposition AA funds, covering the 2013-14 through 2015-16 fiscal years, for an amount not to exceed \$63,700.00, to be expended from the General Fund 03-00.
3. Boys & Girls Club of San Dieguito, for lease of facilities for the Torrey Pines High School swim & dive team, during the period February 24, 2014 through May 23, 2014, for an amount not to exceed \$6,500.00, to be expended from the Torrey Pines High School Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Mobile Modular, Inc., relocation of Adult Education relocatable classrooms, during the period March 6, 2014 through December 31, 2014, in an amount not to exceed \$29,280.00, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Mobile Modular, Inc., San Dieguito High School Academy Art Room leased relocatable classroom, during the period May 1, 2014 through May 1, 2017, in an amount not to exceed \$69,992.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. Steel Inspectors of Texas, Inc., in-plant welding inspection of San Dieguito High School Academy Stadium Phase 2 project, during the period March 6, 2014 through June 30, 2014, in an amount not to exceed \$4,500.00, to be expended from Building Fund-Prop 39 Fund 21-30.
4. River City Testing, shop welding and pre-stressed concrete inspections of Torrey Pines High School Stadium Light replacement project, during the period March 6, 2014 through December 31, 2014, in an amount not to exceed \$6,900.00, to be expended from Building Fund-Prop 39 Fund 21-30.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

I. APPROVAL OF CHANGE ORDERS
(None Submitted)

J. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

K. AUTHORIZATION TO EXECUTE AND FILE THE NOTICES OF EXEMPTION / EWMS, TPHS, & SDHSA
Authorize Eric Dill, Associate Superintendent, Business, to execute and file the Notices of Exemption for the MDF/Server Room at Earl Warren Middle School, the Stadium Light replacement, and Science and Weight Room Buildings at Torrey Pines High School, and Interim Housing and Tennis Court Replacement at San Dieguito High School Academy, as presented.

DISCUSSION / ACTION ITEMS (ITEM 16 - 20)

16. CALIFORNIA SCHOOL BOARDS ASSOCIATION, DELEGATE ASSEMBLY ELECTIONS, 2014

Motion by Ms. Hergesheimer, seconded by Ms. Herman, to vote for the following nine (9) candidates for CSBA Delegate Assembly, 2014:

- R. Elvia Aguilar, Marissa Bejarano, Katie Dexter, Barbara Groth, Adrienne Hakes, Elizabeth Jaka, Dawn Ovrom, Jay Petrek, and Richard C. Smith

Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

17. ADOPTION OF RESOLUTION / STATUTORY FEE INCREASE / WITH AND WITHOUT URGENCY

- A. PUBLIC HEARING – The public hearing was opened at 7:06 p.m. by President Dalessandro. There being no public comment, the hearing was closed at 7:07 p.m.
- B. ADOPTION OF RESOLUTIONS

Motion by Ms. Groth, seconded by Hergesheimer, to adopt two resolutions levying fees on development projects, 1) without urgency (becomes effective in 60 days), and 2) with urgency (30-day maximum with a renewal to be presented to the Board on April 3, 2014), as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

18. APPROVAL AND CERTIFICATION OF 2013-14 GENERAL FUND / 2ND INTERIM BUDGET

Motion by Ms. Groth, seconded by Ms. Hergesheimer, to approve and certify the 2013-14 2nd Interim General Fund Budget and approve the positive certification regarding the District’s ability to meet its financial obligations the remainder of this fiscal year and two subsequent years, and supporting documents as required by AB 2861, Chapter 1150, Statutes of 1986, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

19. PROPOSED REVISIONS TO BOARD POLICY #4141, “CERTIFICATED SALARY SCHEDULE, ATTACHMENT”

Motion by Ms. Groth, second by Ms. Hergesheimer, to approve the revisions to Board Policy #4141, “Certificated Salary Schedule, Attachment”, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

20. SAN DIEGUITO HIGH SCHOOL ACADEMY / STADIUM PHASE 2 / APPROVAL OF GUARANTEED MAXIMUM PRICE (GMP)

Motion by Ms. Groth, seconded by Ms. Hergesheimer, to approve the guaranteed maximum price for the Lease-Leaseback contract entered into with Gilbane Building Company for the San Dieguito High School Academy Stadium Phase 2 project, in the amount of \$2,884,299.00, and authorize Christina Bennett or Eric Dill to execute any and all necessary documents, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 21 - 28)

- 21. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill gave an update on Proposition AA projects at Diegueno and Oak Crest middle schools, and on ROP funding.
- 22. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
Ms. Norton gave an update on the ACSA Week of School Administrators.
- 23. EDUCATIONAL SERVICES UPDATE NO REPORT
- 24. PUBLIC COMMENTS - None presented.
- 25. FUTURE AGENDA ITEMS – None presented.
- 26. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
- 27. CLOSED SESSION – Nothing to further to report.
- 28. ADJOURNMENT OF MEETING - Meeting adjourned at 7:32 PM.

Beth Hergesheimer, Board Clerk

Date

Rick Schmitt, Superintendent

Date

REVISED ITEM 12A
March 6, 2014 Board Meeting

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Dalager, Dan**, School Bus Driver, SR38, 51.10% FTE, Transportation Department, effective 02/21/14
2. **Flores, Christian**, School Bus Driver, SR38, 50.00% FTE, Transportation Department, effective 02/24/14
3. **Miller, Carie**, School Bus Driver, SR38, 59.38% FTE, Transportation Department, effective 02/19/14
4. **Munger, James**, Instructional Assistant-SpEd(SH), SR36, 48.75% FTE, Torrey Pines High School, effective 02/25/14

Change in Assignment

1. **Hoyle, Amy**, from Instructional Assistant-SpEd(SH), SR36, 37.50% FTE, Earl Warren ATP to 75.00% FTE, effective 02/20/14
2. **Hurtado, Lorena**, from Receptionist-Bilingual (Spanish), SR33, 48.75% FTE, Adult Education-San Dieguito Academy to 75.00% FTE, Adult Education-District Office, effective 02/09/14
3. **Richards, Jessica**, from Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Earl Warren Middle School to 48.75% FTE, effective 02/20/14

Resignation

1. **Fillmore, Curtis**, Instructional Assistant-SpEd(SH), SR36, 75.00% FTE, Earl Warren Middle School, resignation effective 02/28/14
2. **Gurrola, Maria**, Custodian, SR32, 100.00% FTE, San Dieguito Academy, resignation for the purpose of retirement effective 03/06/14
3. **Lyde, Mishaun**, Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Carmel Valley Middle School, resignation effective 02/19/14
4. **Schoonard, Jeffrey**, Custodian Floater, SR33, 100.00% FTE, Facilities Department, resignation for the purpose of retirement effective 09/30/14
5. **Wigg, Harold**, Maintenance Worker II, SR40, 100.00% FTE, Facilities Department, resignation effective 02/28/14

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 13, 2014

BOARD MEETING DATE: March 20, 2014

**PREPARED AND
SUBMITTED BY:** Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 10, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent of
Educational Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: **Approval / Ratification of Field Trip
Requests**

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
March 20, 2014

ITEM 11B

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
1	05-24-14 - 05-25-14	Whattoff	Anne	CCA Choir / Vocal Conservatory	50	2	Choir Festival / Disneyland	Anaheim	CA	None	CCA Foundation / Parent Donations / ASB
2	04-19-14	Stimson	George	SDA AP Physics	30	6	Huntington Library History of Science Exhibit Trip	Pasadena	CA	None	SDA Foundation / Parent Donations
3	04-14-14 - 04-15-15	Wilson	Raymond	SDA Volleyball	10	4	Varsity Volleyball Tournament	Las Vegas	NV	2 Days	SDA Foundation / Parent Donations

** Dollar amounts are listed only when District/site funds are being spent.
 Other activities are paid for by student fees or ASB funds.*

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 11, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Employment Status Change
Change in Assignment
Leave of Absence
Resignation
Termination

Classified

Employment
Change in Assignment

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Megan Ratliff**, 20% Temporary Teacher (music) at Diegueno Middle School, for the remainder of the 2013-14 school year, effective 3/10/14 through 6/13/14.

Status Change

1. **Eric Neubauer**, Temporary Teacher (Industrial & Technology Education) at San Dieguito Academy, request employment status change from Temporary to 2nd Yr. Probationary @ 67%, for the 2013-14 school year.
2. **Kellie Riese**, Temporary Teacher (social science/ASB Director) at Diegueno Middle School, request employment status change from Temporary to 1st Yr. Probationary @ 100%, for the 2013-14 school year.

Change in Assignment

1. **Jeffrey Tyler**, Temporary Teacher (math) at Diegueno Middle School, Change in Assignment from 80% to 100% for the remainder of the 2013-14 school year, effective 3/11/14 through 6/13/14.

Leave of Absence

1. **Atkinson, Susan**, Teacher (math/science) at Canyon Crest Academy, requests a 33% Unpaid Leave of Absence (67% assignment) to participate in the District-approved STRS Reduced Workload Program (year #2), for the 2014-15 school year, effective 8/19/14 through 6/12/15.
2. **Davis, Janet**, Teacher (science) at Earl Warren Middle School, requests a 100% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
3. **Estrin, Michael**, Teacher (math) at Torrey Pines High School, requests a 20% Unpaid Leave of Absence (80% assignment) to participate in the District-approved STRS Reduced Workload Program (year #8), for the 2014-15 school year, effective 8/19/14 through 6/12/15.
4. **Glasgow, Neal**, Teacher (art) at San Dieguito High School Academy, requests a 33% Unpaid Leave of Absence (67% assignment) to participate in the District-approved STRS Reduced Workload Program (year #2), for the 2014-15 school year, effective 8/19/14 through 6/12/15.

ITEM 12A

5. **Jay, Scott**, Teacher (Special Ed-Moderate/Severe) at Carmel Valley Middle School, requests a 100% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
6. **Powers, Jacqueline**, Teacher (math) at Diegueno Middle School, requests a 100% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
7. **Reukema, Elizabeth**, Teacher (math) at Oak Crest Middle School, requests a 100% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
8. **Ritchie, Jamie**, Teacher (English) at La Costa Canyon High School, requests a 40% Unpaid Leave of Absence (60% assignment) to participate in the District-approved STRS Reduced Workload Program (year #3), for the 2014-15 school year, effective 8/19/14 through 6/12/15.
9. **Sanchez-Allwein, Mary**, Counselor at Torrey Pines High School, requests a 100% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
10. **Senese, Sharon**, Teacher (science) at Oak Crest Middle School, requests a 40% Unpaid Leave of Absence (60% assignment) to participate in the District-approved STRS Reduced Workload Program (year #1), for the 2014-15 school year, effective 8/19/14 through 6/12/15.
11. **Shafer, Kelly**, Teacher (English/social science) at Earl Warren Middle School, requests a 100% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
12. **Slijk, Wendy**, Teacher (science) at Canyon Crest Academy, requests a 33% Unpaid Leave of Absence (67% assignment) to participate in the District-approved STRS Reduced Workload Program (year #1), for the 2014-15 school year, effective 8/19/14 through 6/12/15.
13. **Spragg, Diana**, Teacher (math) at Canyon Crest Academy, requests a 100% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
14. **Tashjian, Gina**, Speech Therapist at San Dieguito High School Academy, requests a 100% Unpaid Leave of Absence for the 2014-15 school year, effective 8/19/14 through 6/12/15.
15. **Wosika, Elizabeth**, Teacher (English/social science) at Diegueno Middle School, requests to rescind her Board-approved 20% Unpaid Leave of Absence for the 2013-14 school year, and resume her 100% assignment, effective 3/11/14.

Resignation

1. **Emmerson, David**, Teacher (chemistry/biology) at La Costa Canyon High School, resignation for retirement purposes, effective 6/14/13.
2. **Przymus, Caroline**, 20% Temporary Teacher (music) at Diegueno, resignation from employment, effective 3/07/14.

ITEM 12A

Termination

1. **Kriste Puckett**, 100% Temporary Teacher (Special Ed – Mild/Moderate) at Carmel Valley Middle School and Torrey Pines High School, Revised employment termination date from 2/28/14 to 4/30/14.

dr
3/20/14
certbdagenda

ITEM 12A

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Tipton, Richard**, Nutrition Services Assistant I, SR25, 46.88% FTE, San Dieguito Academy, effective 03/03/14

Change in Assignment

1. **Skeber, Cindy**, from Administrative Secretary, SR40, 100.00% FTE, Purchasing to Executive Assistant, Confidential G8,R1, 100.00% FTE, District Office-Business Services, effective 03/10/14

Resignation

None

03/20/14
classbdagenda
sj

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 12, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: Jason Vilorio, Executive Director of Educational Services
Michael Grove, Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes two contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

ITEM 13A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT**Board Meeting Date: 03-20-14**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/22/14	Premier Food Services, Inc.	Provide catering services for the San Dieguito Union High School District College Fair and Night	General Fund 03-00 and Torrey Pines High School fundraising events	\$10,000.00
03/30/14 – 04/02/14	DoubleTree by Hilton	Provide room & board to eight Western Association of Schools & Colleges (WASC) visiting committee members tasked with assessing, validating, and setting forth the planning for Torrey Pines High School to maintain its WASC accreditation as part of the six year accreditation cycle	General Fund 03-00	\$4,400.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 12, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreements report summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14A

SPECIAL EDUCATION AGREEMENTS

BOARD MEETING DATE: 03-20-14

<u>Contract Effective Dates</u>	<u>Contractor/Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/13 – 06/30/14	Comprehensive Autism Services and Education Inc. (C.A.S.E., Inc.) (NPA)	Provide behavioral, social and educational services for students with Autism and Asperger's Syndrome	General Fund /Restricted 06-00	At the rates shown on the attachment



ITEM 14A

785 Grand Ave. Suite 101
Carlsbad, CA 92008
Phone: (760) 720-4964
Fax: (760) 720-5264
info@casefamily.com
www.casefamily.com

Fees as of September, 2013

Assessments, Consultations, and Therapy Supervision

- ABA Supervisor \$125/hour (Cynthia Norall, Ph.D.)
- Behavioral Consultants up to \$90/hour
- 1:1 Class Room Aide: \$45/hour
- Travel Time: \$62.50/hour for Cynthia Norall, Ph.D.
\$45/hour for Behavioral Consultants
- Assessment / IEE \$1500
- Program Evaluations \$2000/day
- Full Day Consultation (Outside of North Coastal San Diego County)
\$1500/day (includes travel time)

Education Program

- \$2500 per month (includes Speech and Occupational Therapy)
- \$1500 per month (without Speech and Occupational Therapy)

Presentations/Workshops \$2000/day

- Autism 101 Diagnosis/Interventions
(1 or 2 day training)
- Applied Behavioral Analysis/Discrete Trial
(3 – 5 day training)
- Strategies for Teaching Social Understanding
Includes Social Stories Workshop (2 day training)
- Positive Behavior Intervention
(1 day training)

- **Friends' Club Fees (in the Carlsbad Office)**
 - Cost breaks down to \$50 per meeting

ITEM 15A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 12, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Board Meeting Date: 03-20-14

<u>Contract Effective Dates</u>	<u>Contractor/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/14 until terminated at any time by either party	Laura D. Romano, Attorney at Law	Provide legal counsel and services on an as needed basis	Fund to which the project is charged	\$225.00 per hour plus incidental charges

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 12, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendment to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

ITEM 15B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS SERVICES - AMENDMENT TO AGREEMENTS REPORT

Board Meeting Date: 03-20-14

<u>Contract Effective Dates</u>	<u>Contractor/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/15/2014 until terminated	Advanced Toolware, LLC dba Tools4ever	Increasing the annual Basic Maintenance Support fee for the Self Service Reset Password Management (SSRPM) software from \$2,146.00 per year to \$2,253.30 per year with no other changes to the contract	General Fund 03-00	\$2,253.30 per year

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 12, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listing (None Submitted)

RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, and 2) Membership Listings (None Submitted).

FUNDING SOURCE:

Not applicable

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 02/25/14 THRU 03/10/14ITEM 15F¹

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
242011	02/25/14	03	GOPHER SPORT	003	MATERIALS AND SUPPLI	\$380.66
242012	02/25/14	06	STAPLES ADVANTAGE	028	PRINTING	\$32.40
242013	02/25/14	06	SNAP ON TOOLS CORPOR	028	OTHER TRANSPORT.SUPP	\$795.93
242014	02/25/14	06	SNAP ON TOOLS CORPOR	028	OTHER TRANSPORT.SUPP	\$738.35
242015	02/25/14	03	CLARIDGE PRODUCTS &	014	MATERIALS AND SUPPLI	\$457.92
242016	02/25/14	03	MISSION FEDERAL CRED	013	MATERIALS AND SUPPLI	\$53.33
242017	02/25/14	03	A 1 GOLF CARS	014	REPAIRS BY VENDORS	\$135.80
242018	02/25/14	03	SOUTHWEST SCHOOL/OFF	014	AERIES SUPPLIES	\$1,223.86
242019	02/25/14	03	FERANDELL TENNIS COU	025	OTHER SERV. & OPER.EX	\$1,050.00
242020	02/25/14	11	WALROUX ENTERPRISES	009	PROF/CONSULT./OPER E	\$3,750.00
242021	02/25/14	03	VINCENT FALL AND ASS	040	OTHER SERV. & OPER.EX	\$3,818.00
242022	02/25/14	03	B&H PHOTO-VIDEO-PRO	014	MATERIALS AND SUPPLI	\$146.06
242023	02/25/14	03	TREE HOUSE INC	010	MATERIALS AND SUPPLI	\$99.45
242024	02/25/14	06	SAN DIEGO CO AIR POL	028	FEES - ADMISSIONS, T	\$168.00
242025	02/25/14	03	AREY JONES EDUCATION	035	REPAIRS BY VENDORS	\$158.00
242026	02/25/14	03	TREE HOUSE INC	035	MATERIALS AND SUPPLI	\$662.02
242027	02/25/14	06	TREE HOUSE INC	035	MATERIALS AND SUPPLI	\$353.62
242028	02/25/14	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$27.45
242029	02/25/14	03	ONE STOP TONER AND I	035	MATERIALS AND SUPPLI	\$232.20
242030	02/26/14	21-39	L B CONCRETE	036	LAND IMPROVEMENTS	\$1,836.00
242031	02/26/14	03	FLINN SCIENTIFIC INC	013	MATERIALS AND SUPPLI	\$294.28
242032	02/26/14	03	FLINN SCIENTIFIC INC	013	NON CAPITALIZED EQUI	\$1,010.67
242033	02/26/14	03	ORIENTAL TRADING COM	004	MATERIALS AND SUPPLI	\$16.16
242035	02/26/14	03	TREE HOUSE INC	013	MATERIALS AND SUPPLI	\$121.33
242036	02/26/14	03	BLICK, DICK (DICK BL	004	MATERIALS AND SUPPLI	\$280.64
242037	02/26/14	03	WARD'S MEDIA TECH	004	NON-CAPITALIZED TECH	\$647.60
242038	02/26/14	13	SAN DIEGO RESTAURANT	031	MATERIALS AND SUPPLI	\$284.63
242039	02/26/14	13	ECONOMY RESTAURANT S	031	NON CAPITALIZED EQUI	\$3,963.60
242040	02/26/14	06	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$95.54
242041	02/26/14	21-39	ONE DAY SIGNS	036	NEW CONSTRUCTION	\$190.08
242042	02/26/14	03	WARD'S NATURAL SCIEN	003	MATERIALS AND SUPPLI	\$770.83
242043	02/26/14	06	DANIEL & DAVIS OPTOM	030	PROF/CONSULT./OPER E	\$2,000.00
242044	02/26/14	03	CA AIR COMPRESSOR CO	025	REPAIRS BY VENDORS	\$1,202.33
242045	02/26/14	06	INTERPRETERS UNLIMIT	030	PROF/CONSULT./OPER E	\$4,200.00
242046	02/26/14	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$532.00
242047	02/26/14	06	MARKEL, NANCY E., PH	030	PROF/CONSULT./OPER E	\$7,000.00
242048	02/27/14	06	AMAZON.COM	024	MATERIALS AND SUPPLI	\$45.65
242049	02/27/14	03	AMAZON.COM	003	MATERIALS AND SUPPLI	\$117.17
242050	02/27/14	03	PROCURETECH	035	MATERIALS AND SUPPLI	\$382.22
242051	02/27/14	03	TREE HOUSE INC	004	MATERIALS AND SUPPLI	\$111.74
242052	02/27/14	06	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$2,315.65
242053	02/27/14	06	ONE STOP TONER AND I	035	MATERIALS AND SUPPLI	\$464.40
242054	02/27/14	03	SCHOOL SPECIALTY, IN	005	MATERIALS AND SUPPLI	\$99.69
242056	02/28/14	25-19	ALLIE'S PARTY EQUIPM	014	RENTS & LEASES	\$6,386.13
242057	03/03/14	21-39	OLIVENHAIN MUNICIPAL	036	LAND IMPROVEMENTS	\$2,000.00
242058	03/03/14	21-39	DIVISION OF STATE AR	036	NEW CONSTRUCTION	\$9,325.00
242059	03/03/14	21-39	LEUCADIA WASTEWATER	036	LAND IMPROVEMENTS	\$1,500.00
242061	03/04/14	21-39	SAN DIEGO DAILY TRAN	036	NEW CONSTRUCTION	\$223.40
242062	03/04/14	21-39	ERICKSON-HALL CONSTR	036	LAND IMPROVEMENTS	\$238,276.00
242063	03/04/14	21-39	LIONAKIS	036	NEW CONSTRUCTION	\$1,007,500.00
242064	03/04/14	21-39	ONE DAY SIGNS	036	LAND IMPROVEMENTS	\$190.08
242065	03/04/14	06	SAN DIEGUITO UHSD CA	009	REFRESHMENTS	\$150.00
242066	03/05/14	03	WARD'S MEDIA TECH	035	NON-CAPITALIZED TECH	\$1,757.40
242067	03/05/14	03	APPLE COMPUTER INC	035	NON-CAPITALIZED TECH	\$541.92
242068	03/05/14	03	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLI	\$148.67

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 02/25/14 THRU 03/10/14ITEM 15F²

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
242069	03/05/14	06	COMPREHENSIVE ED SER	030	OTHER CONTR-N.P.A.	\$66,600.00
242070	03/05/14	06	MISSION FEDERAL CRED	030	MATERIALS AND SUPPLI	\$150.77
242071	03/05/14	03	FLINN SCIENTIFIC INC	012	MATERIALS AND SUPPLI	\$16.06
242072	03/05/14	03	JOSTENS, INC.	005	MATERIALS AND SUPPLI	\$1,990.21
242073	03/05/14	03	LIGHTSPEED SYSTEMS,	035	COMPUTER LICENSING	\$20,542.50
242074	03/05/14	06	TREE HOUSE INC	030	MATERIALS AND SUPPLI	\$93.78
242075	03/05/14	06	ALPERT-DAVIS, KRISTI	030	PAY IN LIEU OF TRANS	\$3,337.96
242076	03/05/14	03	STAPLES ADVANTAGE	030	PRINTING	\$32.40
242077	03/05/14	06	AVILA, JAVIER	030	OTHER SERV.& OPER.EX	\$750.00
242078	03/05/14	06	BECK, WILLIAM & DIAN	030	FEES - ADMISSIONS, T	\$138.00
242079	03/05/14	06	LEZANA, MARTINA	030	FEES - ADMISSIONS, T	\$138.00
242080	03/06/14	21-39	AZTEC TECHNOLOGY COR	036	NEW CONSTRUCTION	\$1,060.00
242081	03/06/14	21-39	CALIFORNIA GEOLOGICA	036	NEW CONSTRUCTION	\$3,600.00
242082	03/06/14	21-39	SAN DIEGO DAILY TRAN	036	ADVERTISING	\$297.80
242083	03/06/14	25-19	DIVISION OF STATE AR	036	NEW CONSTRUCTION	\$2,060.45
242084	03/06/14	21-39	SIMPLEX -GRINNELL L	036	NEW CONSTRUCTION	\$440.00
242085	03/06/14	03	URBAN TREE CARE, INC	025	OTHER SERV.& OPER.EX	\$2,895.00
242086	03/06/14	03	FREDRICKS ELECTRIC I	035	OTHER SERV.& OPER.EX	\$2,985.00
242087	03/06/14	06	CLEAN ENERGY	028	REPAIRS BY VENDORS	\$7,500.00
242088	03/06/14	03	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLI	\$208.70
242089	03/06/14	06	MOEHNKE, CHRIS & DEB	030	FEES - ADMISSIONS, T	\$138.00
242090	03/06/14	06	OFFICE DEPOT	028	PRINTING	\$972.00
242092	03/06/14	21-39	SOUTHERN CA SOIL & T	036	LAND IMPROVEMENTS	\$32,012.00
242093	03/06/14	03	DOUBLETREE HOTEL	024	PROF/CONSULT./OPER E	\$4,400.00
242094	03/07/14	03	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLI	\$1,132.12
242095	03/07/14	21-39	SOUTHERN BLEACHER CO	036	NEW CONSTRUCTION	\$13,750.00
242096	03/07/14	21-39	STEEL INSPECTORS OF	036	NEW CONSTRUCTION	\$4,500.00
242097	03/07/14	06	SAN DIEGUITO UHSD CA	012	REFRESHMENTS	\$65.00
242098	03/07/14	06	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$45,668.80
242099	03/07/14	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$9,402.40
242100	03/07/14	13	ECONOMY RESTAURANT S	031	NON CAPITALIZED EQUI	\$.02
242101	03/07/14	03	PROCURETECH	035	REPAIRS BY VENDORS	\$20.85
242102	03/07/14	06	BASHAR, FAYE	030	OTHER SERV.& OPER.EX	\$1,884.00
242103	03/10/14	21-39	UNION TRIBUNE	036	LAND IMPROVEMENTS	\$85.00
242104	03/10/14	21-39	FREDRICKS ELECTRIC I	036	IMPROVEMENT	\$596.00
242105	03/10/14	03	CONCEPTS SCHOOL AND	014	MATERIALS AND SUPPLI	\$317.78
840087	02/25/14	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$25.00
840088	02/27/14	03	COMMUNITY MATTERS	022	CONFERENCE,WORKSHOP,	\$55.00
840089	03/04/14	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$50.00
840090	03/04/14	06	EAGLE SOFTWARE	022	CONFERENCE,WORKSHOP,	\$800.00
840091	03/04/14	06	C L T A	022	CONFERENCE,WORKSHOP,	\$295.00
840093	03/10/14	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$75.00
REPORT TOTAL						\$1,541,344.46

ITEM 15F

Individual Membership Listings
For the Period of February 25, 2014 through March 10, 2014

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
------------------------------	--------------------------	---------------

None to report

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 10, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AGREEMENTS /
PROPOSITION AA

EXECUTIVE SUMMARY

The attached Proposition AA – Agreements report summarizes six agreements.

One contract pertains to interim fencing at the field area of Canyon Crest Academy by American Fence Company, Inc.

Three contracts pertain to Trace3. One contract to provide equipment to upgrade the telephone system to Voice Over IP at Maintenance and Operations. This contract will be funded by Capital Facilities Fund 25-18. Two contracts to provide equipment required to upgrade the data network, telephone system to Voice Over IP and wireless at Diegueno Middle School to be funded by Prop AA, Building Fund-Prop 39 Fund 21-39.

The parts, materials, and equipment to upgrade the data network, telephone system to Voice Over IP and wireless will be procured pursuant to District Board Policies 3310 and 3311, Purchasing Procedures and Bids, respectively, and to ensure these policies are being followed, the Board has adopted a Resolution on February 19, 2009 authorizing contracting pursuant to cooperative bid and award documents from Western State Contracting Alliance (WSCA) Computer Equipment Software, Peripherals & Related Services Contract, State of Minnesota for the purchase of computer equipment, software, peripherals, & related services. The WSCA documents call for Trace3, Inc. to provide a standard discount of 38% off list price. Per WSCA rules, local agencies are allowed to negotiate a better price, and therefore staff negotiated a discount extending the discount to 40% off list price.

One contract pertains to a 2013 Seismic Report at the La Costa Valley Site by Geocon.

One contract pertains to a trailer for Prop AA Construction and Planning operations at Sunset High School to house additional personnel, by Bert's Office Trailers.

ITEM 15G

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts, and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39, Capital Facilities Fund 25-18

ITEM 15G

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**PROPOSITION AA – AGREEMENTS
FACILITIES PLANNING & CONSTRUCTION****Board Meeting Date: 03-20-14**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
March 20, 2014 through May 1, 2014	American Fence Company, Inc.	Temporary Fence at Canyon Crest Academy Construction site	Fund–Prop 39 Fund 21-39	\$1,517.30
March 20, 2014 through September 20, 2014	Trace3	Provide equipment required to upgrade the telephone system at Maintenance and Operations	Capital Facilities Fund 25-18	\$12,416.10
March 20, 2014 through September 20, 2014	Trace3	Provide equipment required to upgrade the telephone system at Diegueño Middle School	Fund–Prop 39 Fund 21-39	\$36,402.55
March 20, 2014 through September 20, 2014	Trace3	Provide equipment required to upgrade the data network and wireless at Diegueño Middle School	Fund–Prop 39 Fund 21-39	\$250,249.20
March 20, 2014 through September 20, 2014	Geocon	Provide 2013 Seismic Report at La Costa Valley Site	Fund–Prop 39 Fund 21-39	\$2,500.00
March 20, 2014 through March 20, 2015	Bert's Office Trailers	To provide a trailer for Bond Operations at Sunset High School	Fund–Prop 39 Fund 21-39	\$2,195.36

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 10, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AMENDMENT TO
PROFESSIONAL SERVICES CONTRACTS /
PROPOSITION AA

EXECUTIVE SUMMARY

The attached Professional Services Report/Proposition AA summarizes one amendment to an existing contract.

Balfour Beatty Construction Inc., is the construction manager at the Canyon Crest Academy (CCA) and San Dieguito High School Academy (SHSDA) Fields projects. Completion of both projects have occurred. The total bid for both projects was \$4,370,450.00, with net change orders of \$105,440.10 for a final project value of \$4,475,890.10.

The difference between the final project value and the preliminary contracted estimate results in an amendment to the construction management agreement with Balfour-Beatty Construction, Inc. in the amount of \$41,081.78.

In total, final amendments and change orders of \$188,674.88 have resulted in a 3% increase to the \$6,310,521.28 hard cost for the two projects, which includes the cost of the artificial turf which was purchased by the District under a separate bid.

The amended amount will be deducted from the contingencies of the two projects. After deducting the amended amount, and the final change orders which are detailed in a separate item for Ohno Construction, (\$58,560.66) and David Beckwith & Associates (-\$3,720.00) for work performed at San Dieguito High School Academy, the amount of remaining contingency to be returned to the Prop AA program is \$560,288.59 (SHSDA: \$357,538.03, CCA: \$202,750.56).

ITEM 15H

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts, and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

ITEM 15H

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**PROPOSITION AA – AMENDMENT TO AGREEMENTS**
FACILITIES PLANNING & CONSTRUCTION**Board Meeting Date: 03-20-14**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
March 21, 2014	Balfour Beatty Construction Inc.	Amend contract A2013-169 Additional services provided at San Dieguito High School Academy and Canyon Crest Academy Field Replacement, Construction Manager Services Agreement	Building Fund- Prop 39 Fund 21-39	\$41,054.78

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 7, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL OF CHANGE ORDERS

EXECUTIVE SUMMARY

The San Dieguito High School Academy Phase 1 Field Replacement project is now complete.

- Bid Package #1, Ohno Construction Company has one change order increasing the contract amount by a net \$58,560.66 for a new total of \$2,467,560.66 for the deletion of work associated with storm water piping and filters, and additions for a change in block type at the landscape wall adjacent to Santa Fe Rd to meet structural requirements for a change to its height, to provide additional drainage, to shift track radius points to avoid fencing conflict, to relocate point of connection of wash water, to add school logo to monument sign, to add electrical enclosure, to add anti-graffiti for wall, to connect temp water to irrigation between phasing, to add a Queen Palm at south-west corner, to add City required off-site improvements, to connect Scoreboard to permanent power between phasing, to add DSA required signage and striping, to provide a maintenance access gate, and to provide additional over-excavation due to wet soils to in order to provide a stable subgrade for the field installation.
- Bid Package #3, David Beckwith & Associates, has one change order decreasing the contract amount by \$3,720.00 for a new total of \$58,280.00 for unused SWPPP allowance.

The project budget of \$5,292,533 included a contingency amount of \$412,379. The net add of the three bid packages, \$54,840.66, will be deducted from the contingency.

For administrative purposes, the completion date needs to be extended on the contracts to coincide with the Board's acceptance date.

ITEM 15I

RECOMMENDATION:

It is recommended that the Board approve change orders to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 1, contract entered into with Ohno Construction Company increasing the contract amount by \$58,560.66 for a new total of \$2,467,560.66, and extending the contract 104 calendar days.
2. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 3, contract entered into with Dave Beckwith & Associates decreasing the amount by \$3,720.00 for a new total of \$58,280.00, and extending the contract 104 calendar days.
3. San Dieguito High School Academy Phase 1 Field Replacement Contract CB2013-10 Bid Package 2, contract entered into with Masson & Associates, at no increase in the dollar amount, extending the contract 104 calendar days.

FUNDING SOURCE:

N/A

ITEM 15I

CHANGE ORDER*PROJECT:**CHANGE ORDER #1*

CB2013-10 SAN DIEGUITO ACADEMY FIELD REPLACEMENT PROJECT BID PACKAGE 01

*DISTRICT:*San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024*CONTRACTOR:*Mr. Richard Brangwin
Ohno Construction Company
16174 Boyle Ave.
Fontana, CA. 92337***The contract is changed as follows:***

This change order represents settlement of all contractor cost and time issues related to this project through March 20, 2014 as follows:

Performance of the work noted in the PCO log attached will INCREASE the contract price in the amount of \$58,560.66

Extend contract end date to coincide with Board acceptance date: 104 calendar days

These changes represent full and complete compensation for all costs, direct and indirect, associated with the work and time agreed herein, including but not limited to, all costs incurred for extended overhead, disruption or suspension of work, labor inefficiencies, and the change's impact on the unchanged work. Acceptance of this change order constitutes approval to fund these changes from the Owner's Contingency.

The contract sum was	\$	2,409,000.00
Net change by previously approved change orders	\$	0.00
The contract sum prior to this change order was	\$	2,409,000.00
The contract sum will be changed by this change order in the amount of	\$	<u>58,560.66</u>
The new contract sum, including this change order will be	\$	<u>2,467,560.66</u>

ITEM 15I

Upon signing by the Contractor, Architect, Construction Manager, and Owner, the above noted contract is hereby amended according to this Change Order and the terms of the Agreement.

CONTRACTOR
Ohno Construction Company

OWNER
San Dieguito Union H.S.D.

By: _____

By: _____

Name: _____

Name: Christina Bennett

Title: _____

Title: Director of Purchasing

Date: _____

Date: _____

ARCHITECT
MVE INSTITUTIONAL

By: _____

Name: _____

Title: _____

Date: _____

CONSTRUCTION MANAGER
Balfour Beatty Construction LLC

By: Cginglardy _____

Name: Cindy Ginglardy _____

Title: Project Manager _____

Date: 03/11/14 _____

Board Acceptance Date: _____

ITEM 15I

Project PCO#	Description	Value
001	Revised footings with rebar cages - Santa Fe behind wall Revised footings with rebar cages - Nardo at retaining curb	\$ 14,318.31
002	Credit - Change RCP storm to HDPE storm pipe. Install of 24" & 30" HDPE vs RCP	\$ (309.89)
003	Credit - for Jellyfish Filters (deleted one filter)	\$ (31,902.84)
004	Credit - Smaller Storm Drain Piping	\$ (3,700.00)
005	Retaining Wall Hook: SKS-1 & SKS-2 are provided to remove unnecessary and un- installable hook at the top of the retaining walls showing in details 2 and 14/S3.1.	\$ 0
006	Retaining Wall Footing: SKS2.1 is provided to adjust the toe of the retaining wall footing to 12" (regardless of height), in coordination with right-of-way location and to increase height to 7' to allow for area where required height exceeded original 6' limit in DSA- approved documents.	\$ 7,400.00
007	Drainage at Wall: Added notes about energy dissipation and a swale behind the retaining wall being installed, added a profile of the wall and grades for clarification.	\$ 739.61
008	Storm Drain Revisions: Minor drain pipe changes.	\$ 1,073.46
009	Track Radius Points & POC Wash water 1. Shift radius points of track .75' north to avoid conflict with fencing at South perimeter. 2. Relocation of POC for wash/irrigation system to existing potable water connection at NE corner of site.	\$ 946.79
010R1	Monument Sign Logo & text change	\$ 1,574.10

ITEM 15I

013R1	Add drain sump at tennis courts	\$ 2,934.00
014	Electrical Enclosure (CCD_3)	\$ 4,500.00
015	Anti-Graffiti (for wall)	\$ 1,383.00
016	Skinning Palms	\$ 672.00
017	Connect temp water to irrigation	\$ 5,507.69
018R2	Queen Palm (25')	\$ 4,615.00
019	Add DG to corner of Santa Fe/Nardo, credit for rock cobble. Replace sidewalk along Santa Fe (less sidewalk panels Ohno is responsible to replace)	\$ 7,500.00
020	Road Closure & Crane to install Monument Sign & 25' Palm (due to the changes on the monument sign, and adding the Queen Palm, the field was completed and access could not be gotten from the field side. Increase in size of the monument sign also required a crane to install ILO a smaller piece of equipment. This accepted amount is less the cost of a smaller equipment that should have been in the bid to install the original monument sign)	\$ 5,722.54
021	Scoreboard connection to permanent power	\$ 3,041.54
022	Additional Signs and added striping per-DSA approved drawings	\$ 3,449.72
023R1	Caltrans Cable Railing, provide and install Base Plates Detail per DSA approved plans detail 4 on sheet S3.1 for.	\$ 1,757.21
024R1	Maintenance access gate, provide and install one 4' h x 4' w	\$ 1,777.33
025	Overtime Premium due to retaining wall encroachment work/permit and associated sidewalk along Santa Fe Rd. and water district regarding the cross connection for the reclaimed irrigation	\$ 15,000.00
026	Extra asphalt & concrete demo not included on demo plan	\$ 2,324.00
027	Quick Coupler Change and	\$ 1,651.40

ITEM 15I

	reclaimed signs	
028	Unforeseen Condition – wet soil (pumping under east side of track and under bleacher concrete). Removal of saturated material, over-excavation under saturated material (Clay) and recompact east slope at bottom of existing bleacher footing	\$ 2,900.00
029	Monument sign footing adjustment	\$ 3,685.69
TOTAL CHANGE REQUEST AMOUNT		\$ 58,560.66

ITEM 15I

CHANGE ORDER*PROJECT:**CHANGE ORDER #1*

CB2013-10 SAN DIEGUITO ACADEMY FIELD REPLACEMENT PROJECT BID PACKAGE 03

*DISTRICT:*San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024*CONTRACTOR:*Mr. David Beckwith
David Beckwith and Associates
1269 Pomona Road Suite 108
Corona, CA 92882***The contract is changed as follows:***

This change order represents settlement of all contractor cost and time issues related to this project through March 20, 2014 as follows:

Performance of the work noted in the PCO log attached will DECREASE the contract price in the amount of \$3,720.00

Extend contract end date to coincide with Board acceptance date: 104 calendar days

These changes represent full and complete compensation for all costs, direct and indirect, associated with the work and time agreed herein, including but not limited to, all costs incurred for extended overhead, disruption or suspension of work, labor inefficiencies, and the change's impact on the unchanged work. Acceptance of this change order constitutes approval to fund these changes from the Owner's Contingency.

The contract sum was	\$	62,000.00
Net change by previously approved change orders	\$	0.00
The contract sum prior to this change order was	\$	62,000.00
The contract sum will be changed by this change order in the amount of	\$	<u>(3,720.00)</u>
The new contract sum, including this change order will be	\$	58,280.00

ITEM 15I

Upon signing by the Contractor, Architect, Construction Manager, and Owner, the above noted contract is hereby amended according to this Change Order and the terms of the Agreement.

CONTRACTOR
David Beckwith and Associates

OWNER
San Dieguito Union H.S.D.

By: _____

By: _____

Name: _____

Name: Christina Bennett

Title: _____

Title: Director of Purchasing

Date: _____

Date: _____

ARCHITECT
MVE INSTITUIONAL

By: _____

Name: _____

Title: _____

Date: _____

CONSTRUCTION MANAGER
Balfour Beatty Construction LLC

By: *Cginglardy* _____

Name: Cindy Ginglardy _____

Title: Project Manager _____

Date: 03/11/14 _____

Board Acceptance Date: _____

ITEM 15I

Project PCO#	Description	Value
001	Credit: Unused SWPPP allowance & double coverage on hydroseeding	\$(3,720.00)

ITEM 15I

CHANGE ORDER*PROJECT:**CHANGE ORDER #1*

CB2013-10 SAN DIEGUITO ACADEMY FIELD REPLACEMENT PROJECT BID PACKAGE 02

*DISTRICT:*San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024*CONTRACTOR:*Mr. John Gervais
Masson & Associates, Inc.
200 East Washington Ave. Suite 200
Escondido, CA 92025***The contract is changed as follows:***

This change order represents settlement of all contractor cost and time issues related to this project through March 20, 2014 as follows:

Extend contract end date to coincide with Board acceptance date: 104 calendar days

These changes represent full and complete compensation for all costs, direct and indirect, associated with the work and time agreed herein, including but not limited to, all costs incurred for extended overhead, disruption or suspension of work, labor inefficiencies, and the change's impact on the unchanged work. Acceptance of this change order constitutes approval to fund these changes from the Owner's Contingency.

The contract sum was	\$	9,971.00
Net change by previously approved change orders	\$	0.00
The contract sum prior to this change order was	\$	9,971.00
The contract sum will be unchanged by this change order in the amount of	\$	0.00
The new contract sum, including this change order will be	\$	9,971.00

Upon signing by the Contractor, Architect, Construction Manager, and Owner, the above noted contract is hereby amended according to this Change Order and the terms of the Agreement.

ITEM 15I

CONTRACTOR
Masson & Associates, Inc.

By: _____

Name: _____

Title: _____

Date: _____

ARCHITECT
MVE INSTITUTIONAL

By: _____

Name: _____

Title: _____

Date: _____

CONSTRUCTION MANAGER
Balfour Beatty Construction LLC

By: Cginglardy

Name: Cindy Ginglardy

Title: Project Manager

Date: 03/11/14

OWNER
San Dieguito Union H.S.D.

By: _____

Name: Christina Bennett

Title: Director of Purchasing

Date: _____

Board Acceptance Date: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 10, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION PROJECTS

EXECUTIVE SUMMARY

The San Dieguito High School Academy Phase 1 Field Replacement project is now complete.

The project was completed on time and within budget. It is recommended that the Board of Trustees accept this construction project as complete.

RECOMMENDATION:

It is recommended that the Board accept the following construction projects as complete, and authorize the administration to file a Notice of Completion with the County Recorders' Office and notice the Labor Commissioner:

1. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #1 CB2013-10, contract entered into with Ohno Construction Company.
2. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #3 CB2013-10, contract entered into with Dave Beckwith & Associates.
3. San Dieguito High School Academy Phase 1 Field Replacement Bid Package #2 CB2013-10, contract entered into with Masson & Associates.

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 10, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: ADOPTION OF RESOLUTION / LEASE-
LEASEBACK

EXECUTIVE SUMMARY

On June 16, 2011, District staff presented the results and recommendation from a request for qualifications for construction services. Erickson Hall Construction Company is one of the three firms selected to provide construction services. The three firms were of ten firms responding to that request. The services performed by Erickson Hall Construction Company continue to be outstanding and therefore it is staff's recommendation that Erickson Hall Construction Company continue to provide construction services to the District under a lease-leaseback contractual arrangement for the construction of Torrey Pines High School Phase 1 project, including the replacement of the stadium lights, interim housing for weight room and associated infrastructure, fire road improvement, and construction of the chemistry building (4 classrooms) and permanent weight room building.

Lease/Leaseback projects are constructed pursuant to the provisions set forth in Education Code Section 17406, which authorizes school district governing boards, without advertising for bids, to lease property currently owned by a school district to any person, firm, or corporation for a minimum of \$1 per year as long as such lease requires the other party to construct (or provide for the construction) of a building or buildings upon the subject property and that title to the subject property and the buildings vest in the school district at the expiration of the lease. This statutory language requires that school districts first lease its property to a chosen builder. This delivery method to construction has been recognized by the State Legislature as a proven method to deliver school facilities on time, on budget, and with a reduced level risk associated with design issues, delays, and cost overruns.

The Lease/Leaseback arrangement includes three documents:

- A Site Lease that leases the District's property to the Builder,
- A Sublease Agreement that leases the District's property from the Builder back to the District, and
- A Construction Services Agreement for Lease-Leaseback.

ITEM 15K

Administration, staff, and district counsel have been working with Erickson Hall Construction Company to develop a Site Lease, Sublease Agreement, and Construction Services Agreement for Lease-Leaseback. The total cost of the project is expected to cost approximately \$12.7 million, including soft costs. As it pertains to the Construction Services Agreement, Erickson Hall Construction Company has provided a preliminary Guaranteed Maximum Price (GMP) of \$7,984,142 for the project at Torrey Pines High School. The GMP includes a construction management fee of \$115,323, general conditions of \$1,458,798, and a construction contingency of \$643,882 as reflected in the attached Preliminary GMP. At project completion, any unused portion of the construction contingency will be returned to the District.

In order to establish the final GMP, Erickson Hall Construction Company will conduct bids under the supervision of the District. Erickson Hall Construction Company will seek a minimum of three bids, and if possible a minimum of seven bidders requested for all portions of non-specialized work to ensure the best pricing and bidding environment for the District. After the bid, the final GMP will be presented to the Board at a future meeting for approval to amend the agreement.

RECOMMENDATION:

It is recommended that the Board adopt the attached Resolution Approving and Authorizing Execution of Site Lease, Sublease Agreement, and Construction Services Agreement for Lease-Leaseback with Erickson Hall Construction Company for the construction of the Torrey Pines High School Phase 1, and authorize Christina M. Bennett or Eric R. Dill to execute the necessary documents.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

RESOLUTION

APPROVING AND AUTHORIZING EXECUTION OF SITE LEASE, SUBLEASE AGREEMENT AND CONSTRUCTION SERVICES AGREEMENT FOR LEASE-LEASEBACK AGREEMENT FOR THE CONSTRUCTION OF THE TORREY PINES HIGH SCHOOL PHASE 1 CONSTRUCTION PROJECT

ON MOTION of Member _____, seconded by Member _____, the governing board of the San Dieguito Union High School District (the "District") hereby resolves as follows:

WHEREAS, in November, 2012, the Voters approved Proposition AA to finance the work of the District for the next several years (the "Prop AA Bonds"); and

WHEREAS, the District has identified priority projects of school facilities which will include Torrey Pines High School Phase 1 (the "Project") at San Dieguito Academy (the "Site"), with the work to be substantially completed in August 2014; and

WHEREAS, the project is expected to cost approximately \$12.7 million, with one hundred percent (100%) of the funding from Prop AA Bonds; and

WHEREAS, Education Code Section 17406 provides authority for the Governing Board of any school district, without advertising for bids to lease property currently owned by a school district to any person, firm, or corporation as long as such lease requires the other party to construct (or provide for the construction) of a building or buildings upon the subject property and that title to the subject property and the buildings vest in the school district at the expiration of the lease; and

WHEREAS, this Board has determined it to be in the best interest of the District and the citizens it serves to enter into a lease-leaseback agreement for the construction of the Project in order to ensure execution and completion of the Project within the short timelines for construction, to obtain a guaranteed maximum price to ensure the Project will be completed within the District's budget for the Project, optimizing funds available for construction; and

WHEREAS, the District established a committee to select firms to provide construction services for the Project through a competitive request for qualifications, of which Gilbane Building Company (the "Builder") is one of the three firms selected; and

WHEREAS, Builder is licensed and qualified to perform the work; and

WHEREAS, pursuant to an agreement with Builder entitled Construction Services Agreement for Lease-Leaseback, the District will award the contract for construction of the Project to Builder and Builder will construct the Project; and

WHEREAS, pursuant to a site lease agreement (the "Site Lease") by and between the District and the Builder, the District will lease to the Builder the Site in order for Builder to construct the Project; and

ITEM 15K

WHEREAS, the Builder will lease the Project back to the District pursuant to a Sublease Agreement (the “Sublease”), under which the District will be required to make Sublease Payments, as such term is defined in the Sublease, to the Builder for the use and occupancy of the Project;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the San Dieguito Union High School District, that the Site Lease, Sublease Agreement, and Construction Services Agreement for Lease-Leaseback by and between the District and Builder be approved and that Christina M. Bennett, or Eric R. Dill is hereby authorized to execute the necessary documents.

PASSED AND ADOPTED by the San Dieguito Union High School District Board of Trustees at Encinitas, California, on March 20, 2014, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

State of California)

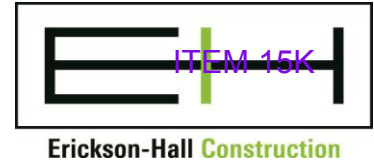
County of San Diego)

I, Beth Hergesheimer, Clerk of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a regular meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

Clerk of the Board of Trustees

Torrey Pines High School
Preliminary GMP
February 13, 2014

ERICKSON-HALL CONSTRUCTION CO.



Division	Description	Site	Building J	Building K	Total	
1	General Requirements	84,215	40,000	10,000	134,215	
2	Site Work	961,412	0	0	961,412	
3	Concrete	195,734	138,316	59,420	393,470	
4	Masonry	31,153	210,989	107,449	349,591	
5	Metals	16,400	270,082	11,362	297,844	
6	Wood & Plastics	0	43,760	44,425	88,185	
7	Thermal & Moisture	8,840	180,978	94,471	284,289	
8	Doors & Windows	0	116,464	42,251	158,715	
9	Finishes	1,000	281,113	23,180	305,293	
10	Specialties	1,500	24,743	5,145	31,388	
11	Equipment	0	294,241	0	294,241	
12	Furnishings	0	2,100	0	2,100	
15	Mechanical	558,129	644,406	97,465	1,300,000	
16	Electrical	781,971	315,062	68,363	1,165,396	
	SUBT	2,640,354	2,562,254	563,531	5,766,139	
	FEE	52,807	51,245	11,271	115,323	
	SUBT	2,693,161	2,613,499	574,802	5,881,462	
	General Conditions	572,755	598,211	101,823	1,272,789	
	SUBT	3,265,916	3,211,710	676,625	7,154,251	
	Construction Contingency 9%	293,932	289,054	60,896	643,882	
	COC Insurance (GC) 0.60%	19,595	19,270	4,060	42,925	
	Liability Insurance(GC) 1%	32,659	32,117	6,766	71,542	
	Bond (GC) 1%	32,659	32,117	6,766	71,542	
		3,644,761	3,584,268	755,113	7,984,142	
		-	-	-	0	
		-	-	-	0	
		3,644,761	3,584,268	755,113	7,984,142	

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 10, 2014

BOARD MEETING DATE: March 20, 2014

PREPARED BY: Delores Perley, Director of Financial Services
Eric R. Dill, Associate Supt., Business Svcs

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: ACCEPTANCE OF OTHER POST
EMPLOYMENT BENEFITS (OPEB)
ACTUARIAL REPORT

EXECUTIVE SUMMARY

The Governmental Accounting Standards Board (GASB) is an independent organization that establishes and improves governmental accounting standards and financial reporting. Since 2008-2009, GASB 45 has required districts to perform periodic actuarial valuations of their retiree health benefits program. According to this requirement, an updated actuarial report was completed showing costs as of June 30, 2013. The purpose of the report is to measure the district's liability for retiree health benefits and to determine the accounting requirements in regard to unfunded liabilities for benefits.

The district provides retiree medical benefits, including prescription drug benefits to eligible retirees. The obligation is to pay the retiree cost, capped according to the year of retirement, for 10 years, or until age 65. The retiree pays for any amounts above the district's maximum contribution. Retirees also have the option to elect dental coverage for themselves and eligible dependents but must pay the entire cost of coverage.

Updated census, plan and premium information as well some common assumptions changes provide the basis for the updated valuation. Items of note include:

ITEM 16

Description	June 30, 2011 Report	June 30, 2013 Report	Difference
Actuarial Liability (AL) – <i>The present value of all contributions and benefits projected to be paid for current and future retirees</i>	\$27,815,067	\$29,823,530	\$2,008,463
Actuarial Accrued Liability (AAL) – <i>The present value of all benefits attributable to the <u>past</u> service of current employees and retirees as of the valuation date</i>	\$15,210,567	\$16,153,467	\$ 942,900
Annual Required Contribution (ARC) – <i>This amount is comprised of the present value of benefits (normal costs) accruing in the fiscal year plus a 25 year amortization of the unfunded actuarial accrued liability (past service liability).</i>	\$ 2,202,052	\$ 2,404,081	\$ 202,029
Net OPEB Obligation – <i>Obligation amount reported at year-end (accumulated difference between ARC and amounts paid, each year).</i>	\$ 4,164,098	\$ 6,924,169	\$ 2,760,071
Annual premium costs (pay-as-you-go)	\$ 669,805 10/11	\$ 627,918 12/13	(\$ 41,887)
Total Retirees receiving benefits	114	99	(15)
Average age of Retiree	61.5	61.9	
Average Retirement age	58.4	58.2	

Staff will present the actuarial report and discuss funding options.

RECOMMENDATION:

It is recommended that the Board accept the Other Post Employment Benefits (OPEB) Actuarial Report as of June 30, 2013.

FUNDING SOURCE: **General Fund (03-00 & 06-00)**



San Dieguito Union High School District

Actuarial Valuation Retiree Health Program As of June 30, 2013

September 2013

Prepared By:
Nyhart Epler
450 B Street, Suite 750
San Diego, CA 92101-8002
(619) 239-0831
www.nyhart.com

Indianapolis · Chicago · Kansas City · Atlanta · St. Louis · San Diego

An Alliance Benefit Group Licensee

nyhart

EPLER

ITEM 16

450 B Street, Suite 750
San Diego, CA 92101-8002
(p) 619-239-0831
(f) 619-239-0807
www.nyhart.com

November 19, 2013

PRIVATE

Ms. Delores Perley
Director of Financial Services
San Dieguito Union High School District
710 Encinitas Boulevard
Encinitas, CA 92223

Re: San Dieguito Union High School District Actuarial Valuation

Dear Ms. Perley:

We are presenting our report of the June 30, 2013 actuarial valuation conducted on behalf of San Dieguito Union High School District (the "District") for its retiree health program.

The purpose of the report is to measure the District's liability for retiree health benefits and to determine the District's accounting requirements under the Government Accounting Standard Board Statements No. 43 & 45 (GASB 43 & 45) in regard to unfunded liabilities for retiree health benefits.

Nyhart Epler is the San Diego office of the Nyhart Company, an employee owned actuarial, benefits and compensation consulting firm specializing in group health and retiree health and qualified pension plan valuations. We have set forth the results of our valuation in this report.

We have enjoyed working on this assignment and are available to answer any questions.

Sincerely,
NYHART EPLER



Marilyn K. Jones, ASA, MAAA, EA, FCA
Consulting Actuary

MKJ:rl

Enclosure

As required by U.S. Treasury Regulations governing tax practice, IRS Circular 230 Tax Advice Disclaimer, you are hereby advised that any written tax advice contained herein was not written or intended to be used (and cannot be used) by any taxpayer for the purpose of avoiding penalties that may be imposed under the U.S. Internal Revenue Code.

**San Dieguito Union High School District
Retiree Health Program
GASB Actuarial Valuation
As of June 30, 2013**

Table of Contents

	<u>Page</u>
Section I. Executive Summary	1
Section II. Financial Results	4
Section III. Projected Cash Flows	8
Section IV. Funding Analysis	10
Section V. Benefit Plan Provisions	11
Section VI. Valuation Data	13
Section VII. Actuarial Assumptions and Methods	16
Section VIII. Actuarial Certification	21

ITEM 16

SECTION I. EXECUTIVE SUMMARY

Background

The San Dieguito Union High School District (the "District") selected Nyhart Epler to perform an actuarial valuation of its retiree health program. The purpose of the actuarial valuation is to measure the District's liability for retiree health benefits and to determine the District's accounting requirements for other post-employment benefits (OPEB) under Governmental Accounting Standards Board Statements No. 43 & 45 (GASB 43 & GASB 45). GASB 45 requires accrual accounting for the expensing of OPEB. GASB 43 requires additional financial disclosure for funded OPEB Plans.

The District currently provides retiree health benefits to 99 retired employees. There are currently 819 active employees (including hourly and part-time employees who are benefit-eligible) earning service credit towards eligibility for future retiree health benefits. An employee must have at least 10 years of service at retirement to be eligible for retiree medical benefits. The District's financial obligation is to provide for the retiree-only cost for medical coverage up to an annual maximum based on the highest employee only medical premium in effect in the year of retirement until the employee reaches age 65. The retiree is responsible for any cost above the maximum or for cost associated with the election of depend medical coverage and/or dental coverage. Section V of the report details the plan provisions that were included in the valuation and the current premium costs for coverage.

As the premiums billed for retiree medical coverage under age 65 are the same as those for active medical coverage, the District is providing a "rate subsidy" to the retirees. GASB 45 requires that when an employer provides benefits to both active employees and retirees through the same plan, the benefits to retirees should be segregated and measured independently. This requires valuing any "rate subsidy" as an additional financial obligation to the District. The obligation gets settled from the payment of premiums for active employees which includes the rate subsidy. GASB 45 provides an exemption for valuing the rate subsidy for community-rated plans provided a District's inclusion or exclusion from the "community" does not materially impact the plan costs. The valuation reflects the rate subsidy for the Certificated employees who do not participate in community-rated plans.

Results of the Retiree Health Valuation

We have determined that the amount of the actuarial liability for the District's retiree health plan, as of June 30, 2013, is \$29,823,530 (including \$6,507,084 for the rate subsidy). This represents the present value of all contributions and benefits projected to be paid by the District for current and future retirees. If the District were to place this amount in a fund earning interest at the rate of 5% per year, and all other actuarial assumptions were met, the fund would have enough to pay all expected benefits. This includes benefits for the current retirees as well as the current active employees expected to retire in the future. The valuation does not consider employees not yet hired as of the valuation date.

If the amount of the actuarial liability is apportioned into past service, current service and future service components; the past service component (actuarial accrued liability) is \$16,153,467 (including \$3,237,918 for the rate subsidy), the current service component (normal cost or current year accrual) is \$1,198,050 (including \$238,245 for the rate subsidy) and the future service component (not yet accrued liability) is \$12,472,013 (including \$3,030,921 for the rate subsidy).

ITEM 16

Changes from Prior Valuation

The results of the valuation reflect updated census, plan and premium information. In addition, the valuation reflects several assumption changes including an update to the mortality table applicable to STRS employees and an increase in the initial medical trend rates. A reconciliation of the approximate change in the actuarial liability from the prior valuation is provided in the following table:

July 1, 2011 Valuation @5%	\$27.8 Million
Increase due to passage of time (interest less benefits paid)	0.8 Million
Decrease due to net experience gain (primarily due to average premiums less than assumed and withdrawals greater than expected)	(2.6 Million)
Increase due to new entrants (not included in prior valuation)	2.5 Million
Increase due to assumption changes	<u>1.3 Million</u>
July 1, 2013 Valuation @5%	\$29.8 Million

Annual Required Contribution (ARC)

Under GASB 45, the District is required to expense for its retiree benefits using accrual accounting. The accrual expense or annual required contribution under GASB terminology is generally accrued over the working career of employees. The annual required contribution for the District's 2013/2014 fiscal year is \$2,404,081 (including \$479,895 for the rate subsidy). This amount is comprised of the present value of benefits accruing in the fiscal year (normal cost) plus a 25-year amortization (on a level-dollar basis) of the unfunded actuarial accrued liability (past service liability) at June 30, 2013. Thus, it represents a means to expense the plan's liabilities in an orderly manner. The additional net OPEB obligation at the end of the fiscal year will reflect any actual retiree health contributions or premiums including amounts associated with the rate subsidy paid through higher active premiums and any GASB eligible pre-funding amounts made by the District during the period.

Funding

As of the valuation date, the District has not informed us of any funds eligible as plan assets under GASB 45. Under GASB 45, assets cannot be considered as employer contributions or plan assets unless they are segregated for exclusive use for retiree health benefit payments and secured from creditors of the District. The unfunded actuarial accrued liability at June 30, 2013 is \$16,153,467.

The District also requested the measurement of the liability and annual required contribution using a discount rate to reflect pre-funding the retiree health benefits through the California Employers' Retiree Benefit Trust (CERBT). Effective July 2011, the CERBT provided participating employers with three investment allocation strategies. The expected rate of return of assets is dependent on the funding strategy of a participating employer and which investment allocation strategy is selected. For employers fully funding their annual required contribution, strategy 1 has an expected yield of 7.61%, strategy 2 has an expected yield of 7.06% and strategy 3 has an expected yield of 6.39%. The discount rates are based on the CERBT's published median rates of return without any additional margin for adverse deviation. Alternatives results using these discount rates are provided in Section II-I of the report.

There are multiple ways to approach the funding of a retiree health plan. The annual required contribution (accrual expense) is one method, of many, that could be used to pre-fund benefits. Section IV of the report provides other funding alternatives for the District.

ITEM 16

Actuarial Basis

The actuarial valuation is based on the assumptions and methods outlined in Section VII of the report. To the extent that a single or a combination of assumptions is not met the future liability may fluctuate significantly from its current measurement. As an example, the healthcare cost increase anticipates that the rate of increase in medical cost will be at moderate levels and decline over several years. Increases higher than assumed would bring larger liabilities and expensing requirements. A 1% increase in the healthcare trend rate for each future year would result in an increase of 12% in the annual required contribution.

Another key assumption used in the valuation is the discount (interest) rate which is based on the expected rate of return of plan assets. The valuation is based on a discount rate of 5%. A 0.5% decrease in the discount rate would increase the annual required contribution by 4%. A 0.5% increase in the discount rate would decrease the annual required contribution by 4%.

GASB 45 requires that implicit rate subsidies be considered in the valuation of medical costs. An implicit rate subsidy occurs when the rates for retirees are the same as for active employees. Since pre-Medicare retirees are typically much older than active employees, their actual medical costs are almost always higher than for active employees. The valuation results were determined using an estimate of the expected costs associated with retired employees for the Certificated employees who are not in a community-rated plan. The rate subsidy for employees participating in the VEBA has not been included assuming that the District is exempt as the VEBA is community rated. Typically, inclusion of the implied rate subsidy will result in significantly larger liabilities and expensing requirements. To date, the District's specific experience data in aggregate or split by actives and retirees is not available from the VEBA. An illustration of how the inclusion of the implied rate subsidy could impact the District's liability and annual required contribution estimating the subsidy using health cost factors based on age and the District's active and retiree populations is shown below:

	<u>Increase Due to Estimated Implied Rate Subsidy</u>
Actuarial Liability (AL):	\$ 2,218,283
Actuarial Accrued Liability (AAL):	\$ 1,509,129
Annual Required Contribution (ARC):	\$ 215,744
Expected Subsidy:	\$ 89,057

The valuation is based on the census information provided by the District. To the extent that the data provided lacks clarity in interpretation or is missing relevant information, this can result in liabilities different than those presented in the report. Often missing or unclear information is not identified until future valuations.

ITEM 16

SECTION II. FINANCIAL RESULTSA. Valuation Results as of June 30, 2013

The table below presents the employer liabilities associated with the District's retiree health benefits determined in accordance with GASB 43 & 45. The actuarial liability is the present value of all benefits projected to be paid under the program. The actuarial accrued liability reflects the amount attributable to the past service of current employees and retirees. The normal cost reflects the accrual attributable for the current period.

	<u>Certificated Employees</u>	<u>Classified Employees</u>	<u>Management & Other Employees</u>	<u>District Total</u>
1. Actuarial Liability (AL)				
Actives	\$20,085,201	\$6,158,381	\$1,502,693	\$27,746,275
Retirees	<u>1,155,363</u>	<u>385,587</u>	<u>536,305</u>	<u>2,077,255</u>
Total AL	\$21,240,564	\$6,543,968	\$2,038,998	\$29,823,530
<i>Attributable to Subsidy</i>	\$ 6,507,084	\$ 0	\$ 0	\$ 6,507,084
2. Actuarial Accrued Liability (AAL)				
Actives	\$ 9,208,348	\$4,017,894	\$ 849,970	\$14,076,212
Retirees	<u>1,155,363</u>	<u>385,587</u>	<u>536,305</u>	<u>2,077,255</u>
Total AAL	\$10,363,711	\$4,403,481	\$1,386,275	\$16,153,467
<i>Attributable to Subsidy</i>	\$ 3,237,918	\$ 0	\$ 0	\$ 3,237,918
3. Normal Cost	\$ 792,919	\$ 334,391	\$ 70,740	\$ 1,198,050
<i>Attributable to Subsidy</i>	\$ 238,245	\$ 0	\$ 0	\$ 238,245
No. of Active Employees	461	299	58	818
Average Age	43.4	52.4	49.4	47.1
Average Past Service	11.9	12.3	13.1	12.1
No. of Retired Employees	50	15	34	99
Average Age	62.6	60.5	61.6	61.9
Average Retirement Age	58.7	57.7	57.8	58.2

B. Development of Unfunded Actuarial Accrued Liability (UAAL) @ June 30, 2013

The table below presents the development of the unfunded actuarial accrued liability. The unfunded actuarial accrued liability (UAAL) is the excess of the actuarial accrued liability (AAL) over the actuarial (market) value of eligible plan assets. Eligible assets under GASB 43 & 45 must be segregated and secured for the exclusive purpose of paying for the retiree health benefits.

1. Actuarial Accrued Liability (AAL)	<u>District Total</u> \$16,153,467
2. Actuarial Value of Assets	<u>(0)</u>
3. Unfunded Actuarial Accrued Liability (UAAL)	\$16,153,467

ITEM 16

C. Amortization of Unfunded Actuarial Accrued Liability

The amortization of the UAAL component of the annual contribution (ARC) is being amortized over a period of 25 years on a level-dollar basis.

1. Unfunded AAL (UAAL)	\$16,153,467
2. Amortization Factor	14.09395
3. Amortization of UAAL	\$ 1,146,128

D. Annual Required Contribution (ARC)

The table below presents the development of the annual required contribution under GASB 45 for the 2013/2014 fiscal year and an estimate for the 2014/2015 fiscal year.

	<u>2013/2014</u>	<u>2014/2015</u>
1. Estimated Payroll	\$51,344,000	\$52,884,000
2. Number of Active Employees	818	818
3. Normal Cost at End of Year	\$ 1,257,953	\$ 1,320,850
4. Amortization of UAAL	<u>1,146,128</u>	<u>1,146,128</u>
5. Annual Required Contribution (ARC)	\$ 2,404,081	\$ 2,466,978
<i>As Percentage of Payroll</i>	<i>4.7%</i>	<i>4.7%</i>
<i>Per Active Employee</i>	<i>\$2,939</i>	<i>\$3,016</i>
6. Estimated Fiscal Year Payment of Rate Subsidy*	<u>(\$ 179,673)</u>	<u>(\$ 205,648)</u>
7. ARC Net of Fiscal Year Rate Subsidy	\$ 2,224,408	\$ 2,261,330

* Estimated amount of rate subsidy to be paid during the fiscal year through active premiums.

E. Estimated Net OPEB Obligation at June 30, 2014

The table below shows an estimate of the net OPEB obligation at the end of the current fiscal year assuming the District's net OPEB obligation at June 30, 2013 is \$6,924,169, direct benefit payments are \$714,314 and rate subsidies are \$179,673.

1. Annual Required Contribution (ARC)	\$ 2,404,081
2. Interest on Net OPEB Obligation [E7 x 0.05]	346,208
3. Adjustment to ARC [minus E7/C2]	<u>(491,287)</u>
4. Annual OPEB Cost	\$ 2,259,002
5. Estimated Employer Contributions	
Direct Payments for Benefits	(714,314)
Rate Subsidies Paid Through Active Premiums	<u>(179,673)</u>
6. Increase in Net OPEB Obligation	\$ 1,365,015
7. Net OPEB Obligation/(Asset) – June 30, 2013	<u>6,924,169</u>
8. Net OPEB Obligation/(Asset) – June 30, 2014	\$ 8,289,184

F. Required Supplementary Information (Funding Progress @ June 30, 2013)

The table below presents a sample disclosure of the funding progress as of the beginning of the fiscal year.

1. Actuarial Accrued Liability (AAL)	\$16,153,467
2. Actuarial Valuation of Assets (AVA)	<u>0</u>
3. Unfunded Actuarial Accrued Liability (UAAL)	\$16,153,467
4. Funded Ratio	0%
5. Estimated Payroll	\$51,344,000
6. UAAL as Percentage of Covered Payroll	31%

ITEM 16

G. Categorical Expenses

The District may be eligible to charge some portion of the accrual for retiree health benefit costs for active employees under specific categorical programs subject to certain restrictions. Estimates of the retiree health benefit accrual with and without an accrual for past service costs and net of the estimated rate subsidy to be paid as a portion of the active premiums are provided below:

	Discount Rate	
	<u>2013/2014</u>	<u>2014/2015</u>
1. Number of Active Employees	818	818
2. Estimated Annual Payroll	\$51,344,000	\$52,884,000
3. Retiree Health Benefit Accrual without Past Service Component		
- Accrual Per Employee Per Year	\$1,538	\$1,615
- Accrual as % of Annual Payroll	2.5%	2.5%
4. Retiree Health Benefit Accrual with Active Past Service Component		
- Accrual Per Employee Per Year	\$2,759	\$2,836
- Accrual as % of Annual Payroll	4.4%	4.5%
5. Retiree Health Benefit Accrual with Active & Retiree Past Service Component		
- Accrual Per Employee Per Year	\$2,939	\$3,016
- Accrual as % of Annual Payroll	4.7%	4.7%

H. Sensitivity Analysis:

1. The impact of a 0.5% decrease in the discount (interest) rate on the District's actuarial liability, actuarial accrued liability, unfunded actuarial accrued liability and the annual required contribution is provided below:

	<u>Percentage (%) Increase</u>	<u>Dollar (\$) Increase</u>
- Actuarial Liability	8%	\$2,404,249
- Actuarial Accrued Liability	5%	\$ 880,973
- Unfunded Actuarial Accrued Liability	5%	\$ 880,973
- Annual Required Contribution (ARC)	4%	\$ 93,360

2. The impact of a 0.5% increase in the discount (interest) rate on the District's actuarial liability, actuarial accrued liability, unfunded actuarial accrued liability and the annual required contribution is provided below:

	<u>Percentage (%) Decrease</u>	<u>Dollar (\$) Decrease</u>
- Actuarial Liability	(7%)	(\$2,154,820)
- Actuarial Accrued Liability	(5%)	(\$ 808,713)
- Unfunded Actuarial Accrued Liability	(5%)	(\$ 808,713)
- Annual Required Contribution (ARC)	(4%)	(\$ 84,229)

3. The impact of a 1% in the healthcare trend rates on the District's actuarial liability, actuarial accrued liability, unfunded actuarial accrued liability and the annual required contribution is provided below:

	<u>Percentage (%) Increase</u>	<u>Dollar (\$) Increase</u>
- Actuarial Liability	15%	\$4,477,204
- Actuarial Accrued Liability	10%	\$1,553,744
- Unfunded Actuarial Accrued Liability	10%	\$1,553,744
- Annual Required Contribution (ARC)	12%	\$ 290,116

ITEM 16

I. Liabilities - Alternative Discount Rate

The District also requested the measurement of the liability and annual required contribution using a discount rate to reflect pre-funding the retiree health benefits through the California Employers' Retiree Benefit Trust (CERBT). The discount rates below reflect a policy to fully-fund the annual required contribution through CERBT under the three investment allocation options available effective June 30, 2013. The discount rates are based on the CERBT's published median rates of return without any additional margin for adverse deviation.

<u>Liabilities</u>	<u>Discount Rate</u>		
	<u>7.61%</u>	<u>7.06%</u>	<u>6.39%</u>
1. Actuarial Liability (AL)			
Actives	\$18,727,948	\$20,244,234	\$22,336,436
Retirees	<u>1,977,088</u>	<u>1,997,316</u>	<u>2,022,574</u>
Total AL	\$20,705,036	\$22,241,550	\$24,359,010
<i>Attributable to Rate Subsidy</i>	\$ 4,295,428	\$ 4,661,057	\$ 5,170,137
2. Actuarial Accrued Liability (AAL)			
Actives	\$10,598,379	\$11,213,205	\$12,039,169
Retirees	<u>1,977,088</u>	<u>1,997,316</u>	<u>2,022,574</u>
Total AAL	\$12,575,467	\$13,210,521	\$14,061,743
<i>Attributable to Rate Subsidy</i>	\$ 2,441,022	\$ 2,579,979	\$2,768,032
3. Actuarial Value of Assets	<u>0</u>	<u>0</u>	<u>0</u>
4. Unfunded AAL (UAAL)	\$12,575,467	\$13,210,521	\$14,061,743
5. Amortization Factor (25 years/level dollar)	11.04021	11.59086	12.32302
6. Amortization of UAAL	\$ 1,139,060	\$ 1,139,736	\$ 1,141,096
<u>FY2013/14 Annual Required Contribution (ARC)</u>			
1. Normal Cost at End of Year	\$ 904,832	\$ 965,544	\$ 1,048,322
2. Amortization of UAAL at End of Year	<u>1,139,060</u>	<u>1,139,736</u>	<u>1,141,096</u>
3. Annual Required Contribution (ARC)	\$ 2,043,892	\$ 2,105,280	\$ 2,189,418
<i>Attributable to Rate Subsidy</i>	\$ 389,350	\$ 404,610	\$ 425,653
4. Estimated Payroll	\$51,344,000	\$51,344,000	\$51,344,000
5. ARC as % of Payroll	4.0%	4.1%	4.3%
<u>FY2014/15 Annual Required Contribution (ARC)</u>			
1. Normal Cost at End of Year	\$ 973,690	\$ 1,033,712	\$ 1,115,310
2. Amortization of UAAL at End of Year	<u>1,139,060</u>	<u>1,139,736</u>	<u>1,141,096</u>
3. Annual Required Contribution (ARC)	\$ 2,112,750	\$ 2,173,448	\$ 2,256,406
<i>Attributable to Rate Subsidy</i>	\$ 402,154	\$ 417,460	\$ 438,499
4. Estimated Payroll	\$52,884,000	\$52,884,000	\$52,884,000
5. ARC as % of Payroll	4.0%	4.1%	4.3%

ITEM 16

SECTION III. PROJECTED CASH FLOWS

The valuation process includes the projection of the expected benefits to be paid under the District's retiree health benefits program. The expected cash flows takes into account the likelihood of each employee reaching age for eligibility to retire and receive health benefits. The projection is performed by applying the turnover assumption to each active employee for the period between the valuation date and early retirement date. Once the employees reach the earliest retirement date, a certain percent are assumed to enter the retiree group each year. All remaining employees are assumed to have retired by age 65 at the latest. Employees already over age 65 as of the valuation date are assumed to retire immediately. The per capita cost as of the valuation date is projected to increase at the applicable healthcare trend rates both before and after the employee's assumed retirement. The projected per capita costs are multiplied by the number of expected future retirees in a given future year to arrive at the cash flow for that year. Also, a certain number of retirees will leave the group each year due to expected deaths or reaching a limit age and this group will cease to be included in the cash flow from that point forward. Because this is a closed-group valuation, the number of retirees dying each year will eventually exceed the number of new retirees, and the size of the cash flow will begin to decrease and eventually go to zero.

The expected employer cash flows for selected future years are provided in the following table.

ITEM 16

Projected Employer Cash Flows – Representative Years

<u>Fiscal Year</u>	<u>Future Retirees</u>	<u>Retired Employees</u>	<u>Total</u>	<u>Subsidy</u>	<u>District Total</u>
2013/14	\$ 151,717	\$ 562,597	\$ 714,314	\$ 179,673	\$ 893,987
2014/15	\$ 425,176	\$ 446,668	\$ 871,844	\$ 205,648	\$ 1,077,492
2015/16	\$ 636,475	\$ 299,346	\$ 935,821	\$ 199,511	\$ 1,135,332
2016/17	\$ 803,748	\$ 201,057	\$ 1,004,805	\$ 201,472	\$ 1,206,277
2017/18	\$ 914,470	\$ 130,881	\$ 1,045,351	\$ 207,490	\$ 1,252,841
2018/19	\$ 1,047,938	\$ 95,082	\$ 1,143,020	\$ 214,638	\$ 1,357,658
2019/20	\$ 1,106,884	\$ 40,661	\$ 1,147,545	\$ 226,627	\$ 1,374,172
2020/21	\$ 1,165,442	\$ 24,337	\$ 1,189,779	\$ 235,278	\$ 1,425,057
2021/22	\$ 1,189,432	\$ 8,404	\$ 1,197,836	\$ 216,956	\$ 1,414,792
2022/23	\$ 1,214,166	\$ 0	\$ 1,214,166	\$ 209,894	\$ 1,424,060
2023/24	\$ 1,322,998	\$ 0	\$ 1,322,998	\$ 231,437	\$ 1,554,435
2024/25	\$ 1,416,688	\$ 0	\$ 1,416,688	\$ 282,603	\$ 1,699,291
2025/26	\$ 1,440,806	\$ 0	\$ 1,440,806	\$ 308,240	\$ 1,749,046
2026/27	\$ 1,460,720	\$ 0	\$ 1,460,720	\$ 369,324	\$ 1,830,044
2027/28	\$ 1,437,739	\$ 0	\$ 1,437,739	\$ 360,602	\$ 1,798,341
2028/29	\$ 1,479,873	\$ 0	\$ 1,479,873	\$ 389,617	\$ 1,869,490
2029/30	\$ 1,638,509	\$ 0	\$ 1,638,509	\$ 456,423	\$ 2,094,932
2030/31	\$ 1,768,707	\$ 0	\$ 1,768,707	\$ 523,123	\$ 2,291,830
2031/32	\$ 1,814,572	\$ 0	\$ 1,814,572	\$ 558,729	\$ 2,373,301
2032/33	\$ 1,779,719	\$ 0	\$ 1,779,719	\$ 575,656	\$ 2,355,375
2033/34	\$ 1,798,844	\$ 0	\$ 1,798,844	\$ 599,390	\$ 2,398,234
2034/35	\$ 1,823,919	\$ 0	\$ 1,823,919	\$ 637,190	\$ 2,461,109
2035/36	\$ 1,779,674	\$ 0	\$ 1,779,674	\$ 603,045	\$ 2,382,719
2036/37	\$ 1,906,888	\$ 0	\$ 1,906,888	\$ 625,630	\$ 2,532,518
2037/38	\$ 2,042,810	\$ 0	\$ 2,042,810	\$ 719,960	\$ 2,762,770
2038/39	\$ 2,126,272	\$ 0	\$ 2,126,272	\$ 800,611	\$ 2,926,883
2039/40	\$ 2,142,282	\$ 0	\$ 2,142,282	\$ 788,508	\$ 2,930,790
2040/41	\$ 2,123,574	\$ 0	\$ 2,123,574	\$ 799,883	\$ 2,923,457
2041/42	\$ 2,008,065	\$ 0	\$ 2,008,065	\$ 775,923	\$ 2,783,988
2042/43	\$ 1,912,424	\$ 0	\$ 1,912,424	\$ 720,906	\$ 2,633,330
2043/44	\$ 2,020,662	\$ 0	\$ 2,020,662	\$ 839,837	\$ 2,860,499
2044/45	\$ 1,803,935	\$ 0	\$ 1,803,935	\$ 805,977	\$ 2,609,912
2045/46	\$ 1,476,853	\$ 0	\$ 1,476,853	\$ 705,021	\$ 2,181,874
2050/51	\$ 462,502	\$ 0	\$ 462,502	\$ 223,487	\$ 685,989
2055/56	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
2060/61	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
All Years	\$53,605,648	\$1,809,033	\$55,414,681	\$17,719,733	\$73,134,414

ITEM 16

SECTION IV. FUNDING ANALYSIS

There are multiple ways to approach the funding of a retiree health benefits program. The annual required contribution (accrual expense) is one method, of many, that could be used to pre-fund benefits. The annual required contribution amount will fluctuate from year to year based on the asset performance and as the population matures. Presented below are other alternatives to pre-fund the District's obligation (the present value of projected benefits – actuarial liability) for its current active employees and retirees using both level-dollar and level-percentage of pay methods.

	Level Dollar Equivalent			Level Percentage of Pay*		
	<u>20 Years</u>	<u>25 Years</u>	<u>30 Years</u>	<u>20 Years</u>	<u>25 Years</u>	<u>30 Years</u>
<u>5.0% Discount Rate</u>						
Fund Present Value of Projected Benefits (\$29.8M) at June 30, 2013:	\$2,393,000	\$2,116,000	\$1,940,000	3.6%	3.0%	2.7%
Fund Present Value of Projected Benefits Less Rate Subsidy (\$23.3M) at June 30, 2013:	\$1,871,000	\$1,654,000	\$1,517,000	2.8%	2.4%	2.1%

* Eligible employees only; assumes pay roll increases 3.0% per year

We have listed below some financial advantages that may be achieved pre-funding retiree health benefits. Of course, pre-funding will have to be weighed against alternative uses of the contribution amounts.

- The earlier contributions are made; the less District contributions in aggregate will have to be made to fulfill its obligations.
- Depending on the investment strategy for funds, higher discount rate may be used for the actuarial valuation resulting in lower OPEB liabilities.
- Pre-funding can mitigate any resulting adverse impact on credit rating that could result from disclosure of OPEB liabilities.
- Pre-funding may provide additional benefit security to current and future retirees.

SECTION V. BENEFIT PLAN PROVISIONS

This study analyzes the postretirement health benefit plans provided by the District. The postretirement health plans and the District's obligation vary by employee group as described below.

Certificated Employees

The District provides retiree medical benefits (including prescription drug benefits) to eligible retirees. The District's financial obligation is to pay for the retiree's medical coverage to age 65. The District pays up to 100% of the retiree only cost up to a maximum which is based on the highest employee only medical premium in effect in the year of retirement.

Retirees also have the option to elect dental coverage for themselves and eligible dependents but must pay the entire cost for coverage. Dependent coverage (except COBRA continuation) ceases upon the death of the retiree or when the retiree reaches age 65. The retiree pays for any amounts above the District's maximum contribution, for the cost of covering any eligible dependents and for the cost of coverage for employee dental.

The District does not provide any retiree health benefits beyond age 65. Eligibility for retiree health coverage requires retirement with at least 10 years of District service on or after age 55.

Classified Employees

The District provides retiree medical benefits (including prescription drug benefits) to eligible retirees. The District's financial obligation is to pay for the retiree's medical coverage to the earlier of age 65 or the end of a period of 10 years. The District pays up to 100% of the retiree only cost up to a maximum which is based on the highest employee only medical premium in effect in the year of retirement.

Retirees also have the option to elect dental coverage for themselves and eligible dependents but must pay the entire cost for coverage. Dependent coverage (except COBRA continuation) ceases upon the death of the retiree or when the retiree reaches age 65. The retiree pays for any amounts above the District's maximum contribution, for the cost of covering any eligible dependents and for the cost of coverage for employee dental.

The District does not provide any retiree health benefits beyond age 65 or after a period of 10 years, if earlier. Eligibility for retiree health coverage requires retirement with at least 10 years of District service on or after age 50.

Management/Confidential/Administrative Employees

The District provides retiree medical benefits (including prescription drug benefits) to eligible retirees. The District's financial obligation is to pay for the retiree's medical coverage to the earlier of age 65 or the end of a period of 10 years. The District pays up to 100% of the retiree only cost up to a maximum which is based on the highest employee only medical premium in effect in the year of retirement.

Retirees also have the option to elect dental coverage for themselves and eligible dependents but must pay the entire cost for coverage. Dependent coverage (except COBRA continuation) ceases upon the death of the retiree or when the retiree reaches age 65. The retiree pays for any amounts above the District's maximum contribution, for the cost of covering any eligible dependents and for the cost of coverage for employee dental.

The District does not provide any retiree health benefits beyond age 65 or after a period of 10 years, if earlier. Eligibility for retiree health coverage requires retirement with at least 10 years of District service.

ITEM 16

Premium Rates

For Certificated medical coverage, the District participates in several partially-experienced rated insurance products. The premiums billed for retiree medical coverage under age 65 are the same as those for active medical coverage. Thus, the District is providing a “rate subsidy” to the retirees based on this blended rate. GASB 45 requires that when an employer provides benefits to both active employees and retirees through the same plan, the benefits to retirees should be segregated and measured independently. This requires valuing any “rate subsidy” as an additional financial obligation to the District for Certificated employees.

For all other employee medical coverage, the District participates in the Southern California Schools VEBA, a community-rated plan. All participating employers receive health coverage for the same premium rates for comparable coverages. In addition to varying by plan coverage, premium rates may vary by coverage tier and Medicare eligibility. GASB 45 provides an exemption for valuing the rate subsidy for Community-rated plans provided a District’s inclusion or exclusion from the “community” does not materially impact the plan costs.

The following tables summarize the current monthly funding rates for coverage that applies to retired employees. All premiums are monthly and are effective January 1, 2013 through December 31, 2013.

Certificated Employees:

2013	Kaiser	Anthem BC HMO A	Anthem BC HMO C	Anthem BC PPO
Employee Only	\$467.48	\$613.13	\$598.04	\$757.44
Employee Plus One	\$934.96	\$1,287.55	\$1,255.88	\$1,590.63
Employee Plus Family	\$1,322.98	\$1,839.37	\$1,794.12	\$2,272.33

Classified Employees:

2013	Kaiser	UHC HMO –Net 1	UHC HMO – Net 2	UHC HMO – Net 3
Employee Only	\$478.33	\$537.02	\$696.29	\$803.01
Employee Plus One	\$944.79	\$1,051.33	\$1,367.38	\$1,579.56
Employee Plus Family	\$1,332.07	\$1,475.80	\$1,579.56	\$2,220.30

Management/Confidential/Supervisory Employees:

2013	Kaiser	UHC HMO –Net 1	UHC HMO – Net 2	UHC HMO – Net 3
Employee Only	\$478.33	\$537.02	\$696.29	\$803.01
Employee Plus One	\$944.79	\$1,051.33	\$1,367.38	\$1,579.56
Employee Plus Family	\$1,332.07	\$1,475.80	\$1,579.56	\$2,220.30

ITEM 16

SECTION VI. VALUATION DATA

The valuation was based on the census furnished to us by the District. The following tables display the age distribution for retirees and the age/service distribution for active employees as of the Measurement Date.

Age Distribution of Eligible Retired Participants & Beneficiaries

	Certificated	Classified	Management	Total
<55	0	1	0	1
55-59	4	5	9	18
60-64	46	9	25	80
65+	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	50	15	34	99
Average Age:	62.6	60.5	61.6	61.9
Average Retirement Age:	58.7	57.7	57.8	58.2

Age/Service Distribution of Active Eligible Employees

Age	Service									Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	
20-24	12									12
25-29	40									40
30-34	46	50	11							107
35-39	23	40	36	1						100
40-44	11	27	39	23						100
45-49	21	18	24	24	11	1				99
50-54	11	17	36	22	16	13	2			117
55-59	11	13	35	13	10	21	11	1		115
60-64	9	5	28	21	8	13	7	4		95
65-69	1	2	9	3	5	3	1	0	0	24
70+	<u>2</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>3</u>	<u>2</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>9</u>
Total:	187	173	218	107	53	53	22	5	0	818
Average Age:			47.1							
Average Service:			12.1							
Average Hire Age:			35.0							
Annual Payroll:			\$51,344,000							

ITEM 16

Age/Service Distribution of Active Eligible Certificated Employees

Age	Service									Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	
20-24	10									10
25-29	33									33
30-34	39	43								82
35-39	14	34	30							78
40-44	6	15	29	14						64
45-49	9	11	14	20	7					61
50-54	5	4	10	9	12	3	1			44
55-59	2	4	8	5	6	15	10			50
60-64	1	1	4	4	1	9	7	4		31
65-69	0	0	2	0	3	2	0	0	0	7
70+	0	0	0	0	0	1	0	0	0	1
Total:	119	112	97	52	29	30	18	4	0	461
Average Age:			43.4							
Average Service:			11.9							
Average Hire Age:			31.5							
Annual Payroll:			\$34,115,000							

Age/Service Distribution of Active Eligible Classified Employees

Age	Service									Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	
20-24	2									2
25-29	7									7
30-34	5	4	10							19
35-39	6	5	5	1						17
40-44	4	7	8	7						26
45-49	8	6	8	4	3	1				30
50-54	6	12	25	11	3	6	1			64
55-59	8	6	24	5	3	5	1			52
60-64	7	4	23	16	6	3	0	0		59
65-69	1	2	7	2	1	1	1	0	0	15
70+	2	1	0	0	3	1	1	0	0	8
Total:	56	47	110	46	19	17	4	0	0	299
Average Age:			52.4							
Average Service:			12.3							
Average Hire Age:			40.1							
Annual Payroll:			\$11,752,000							

ITEM 16

Age/Service Distribution of Active Eligible Management/Confidential/Supervisory Employees

Age	Service									Total
	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35-39	40-44	
20-24	0									0
25-29	0									0
30-34	2	3	1							6
35-39	3	1	1							5
40-44	1	5	2	2						10
45-49	4	1	2	0	1					8
50-54	0	1	1	2	1	4				9
55-59	1	3	3	3	1	1	0	1		13
60-64	1	0	1	1	1	1	0	0		5
65-69	0	0	0	1	1	0	0	0	0	2
70+	0	0	0	0	0	0	0	0	0	0
Total:	12	14	11	9	5	6	0	1	0	58
Average Age:			49.4							
Average Service:			13.1							
Average Hire Age:			36.3							
Annual Payroll:		\$5,477,000								

ITEM 16

SECTION VII. ACTUARIAL ASSUMPTIONS AND METHODS

The liabilities set forth in this report are based on the actuarial assumptions described in this section.

Fiscal Year: July 1st to June 30th

Measurement Date: June 30, 2013

Funding Policy: Assumes the District continues to fund for its retiree health benefits on a pay-as-you-go basis

Discount Rate: 5.0% per annum. This discount rate assumes the District continues to fund for its retiree health benefits on a pay-as-you-go basis.

Sensitivity analysis showing a 0.5% increase or decrease in the discount rate is also provided.

Inflation: 2.8% per annum

[The prior valuation assumed 3.0%]

Salary Increases: 3.0% per annum, in aggregate

[The prior valuation assumed 3.25%]

Pre-retirement Turnover: Termination rates for Classified, Management and other employees in PERS are based on the most recent rates used by CalPERS for the pension valuation. Sample rates are as follows:

Service	Entry Age			
	20	30	40	50
0	17.30%	15.25%	13.19%	11.14%
5	10.94%	8.70%	6.46%	1.07%
10	8.01%	5.72%	0.74%	0.25%
15	6.52%	4.18%	0.32%	0.02%
20	4.93%	0.38%	0.02%	0.02%
25	3.28%	0.10%	0.02%	0.02%
30	0.15%	0.02%	0.02%	0.02%

ITEM 16

Termination rates for Certificated employees and Management employees in STRS are based on recent rates used by the California State Teachers Retirement System (STRS) pension valuation. Sample rates for male and females are as follows:

Males: Service	Entry Age				
	25 - 29	30 -34	35 - 39	40 - 45	45 & Up
0	15.3%	15.3%	15.3%	15.3%	18.0%
5	3.6%	3.0%	3.0%	3.0%	3.0%
10	2.0%	2.0%	2.0%	2.0%	
15	1.1%	1.1%	1.1%		
20	0.6%	0.6%			
25	0.5%				
30	0.0%				

Females: Service	Entry Age				
	25 - 29	30 -34	35 - 39	40 - 45	45 & Up
0	15.3%	15.3%	15.3%	15.3%	15.3%
5	5.3%	4.5%	3.8%	3.3%	2.5%
10	1.8%	1.6%	1.3%	1.3%	
15	0.9%	0.9%	0.9%		
20	0.5%	0.5%			
25	0.4%				
30	0.0%				

Mortality Rates:

Mortality rates are based on the recent rates used by CalPERS and STRS for the pension valuations. Sample rates are as follows:

CalPERS Age	Actives		Retirees	
	Males	Females	Males	Females
25	0.050%	0.026%		
30	0.053%	0.036%		
35	0.067%	0.046%		
40	0.087%	0.065%		
45	0.120%	0.093%		
50	0.176%	0.126%		
55	0.260%	0.170%	0.474%	0.243%
60	0.395%	0.266%	0.720%	0.431%
65	0.608%	0.419%	1.069%	0.775%
70			1.675%	1.244%
75			3.080%	2.071%
80			5.270%	3.749%

ITEM 16

STRS Age	Actives		Retirees*	
	Males	Females	Males	Females
25	0.023%	0.013%		
30	0.033%	0.014%		
35	0.034%	0.018%		
40	0.057%	0.034%		
45	0.076%	0.041%		
50	0.103%	0.063%		
55	0.143%	0.093%	0.164%	0.118%
60	0.238%	0.179%	0.300%	0.254%
65	0.435%	0.368%	0.596%	0.468%
70			1.095%	0.864%
75			1.886%	1.451%
80			3.772%	2.759%

* Rates applicable to future retirees include a 2 year setback.

[The STRS mortality rates have been updated to reflect those used in the 2011 STRS pension valuation which reflect additional mortality improvement experience]

Retirement Rates:

Age	Percent Retiring*	
	STRS Employees	PERS Employees
50 - 54	0.0%	2.0%
55	25.0%	25.0%
56	15.0%	15.0%
57	10.0%	10.0%
58	10.0%	10.0%
59	10.0%	10.0%
60	50.0%	50.0%
61	35.0%	35.0%
62	50.0%	50.0%
63	25.0%	25.0%
64	25.0%	25.0%
65	100.0%	100.0%

* Of those having met eligibility to receive District paid benefits. The percentage refers to the probability that an active employee who has reached the stated age will retire within the following year.

Retirement Eligibility Age: The earliest retirement age assumed for employees who participate in STRS is age 55. The earliest retirement age assumed for employees who participate in PERS is age 50.

ITEM 16

Participation Rates: 95% of active employees meeting eligibility for retirement are assumed to elect retiree health coverage at retirement. Future retirees are assumed to elect similar coverage as current retirees. Actual coverage is used for current retirees.

Spouse Coverage: Of those electing coverage approximately 10% (20% for Certificated employees) are assumed to elect coverage for their spouse. Male spouses are assumed to be 3 years older than female spouses. Actual spouse coverage and spouse ages are used for current retirees.

Claim Cost Development: The valuation was based on the health plan premiums furnished by the District. These costs include medical and prescription drug for both active and retired employees. For the Certificated retirees, a claim cost curve was developed using an assumption for aging. This results in an expected claim cost at every age. The average annual pre-65 costs (including both employer and employee portions) used in the valuation are provided in the following table:

Coverage	Retiree Cost	Retiree Premium
Certificated Employees	\$10,790	\$7,410
All Other Employees	Not Applicable	\$6,330

For purposes of estimated impact of the inclusion of the rate subsidy for all employees the estimated retiree cost for non-Certificated is \$7,910.

Medical Trend Rates:

Year	Trend
2014	7.5%
2015	7.0%
2016	6.5%
2017	6.0%
2018	5.0%
2019	5.5%
2020+	5.0%

[The prior valuation assumed that the initial trend rate would be 1% lower]

Actuarial Cost Method: The actuarial cost method used was Projected Unit Credit with service prorate. Under this method, the Actuarial Accrued Liability is the present value of projected benefits multiplied by the ratio of benefit service as of the valuation date to the projected benefit service at retirement, termination, disability or death. The Normal Cost for a plan year is the expected increase in the Accrued Liability during the plan year.

All employees eligible as of the measurement date in accordance with the provisions of the Plan listed in the data provided by the District were included in the valuation.

ITEM 16

Actuarial Value of Assets: Market value of assets including any receivables for fiscal years ending at Measurement Date. As of the Measurement Date there were no reported assets.

Amortization of UAAL: The unfunded actuarial accrued liability is being amortized over an initial 30 years using the level-dollar method. The remaining period at June 30, 2013 is assumed to be 25 years.

SECTION VIII. ACTUARIAL CERTIFICATION

The results set forth in this report are based on the actuarial valuation of the retiree health benefit plans of San Dieguito Union High School District (the "District") as of June 30, 2013.

The valuation was performed in accordance with generally accepted actuarial principles and practices and in accordance with GASB Statements No. 43 & 45. We relied on census data for active employees and retirees provided to us by the District. We also made use of plan information, premium information, and enrollment information provided to us by the District.

The assumptions used in performing the valuation, as summarized in this report, and the results based thereupon, represent our best estimate of anticipated experience and actuarial cost of the retiree health benefits program.

I am a member of the American Academy of Actuaries and believe I meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Certified by:



Marilyn K. Jones, ASA, EA, MAAA, FCCA
Consulting Actuary

Date: 11/19/2013

San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 11, 2013

BOARD MEETING DATE: March 20, 2013

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: REQUEST FOR QUALIFICATIONS UPDATE

EXECUTIVE SUMMARY

A Request for Qualifications (RFQ) CB2014-09 for Lease/Leaseback Services for Stadium and Field Projects was advertised by the District on February 6, 2014 and February 13, 2014. Four (4) firms responded to our advertisement and submitted their qualifications for our upcoming projects. After a comprehensive evaluation by an evaluation panel, two (2) firms were selected for interviews. Byrom-Davey, Inc. was selected to provide these services. Staff is working with Byrom-Davey to contract work to be performed under a Lease/Leaseback delivery method at Canyon Crest Academy Stadium and Field Project Phase 2 to be presented at the April 3, 2014 meeting.

The second phase includes the construction of natural turf Varsity and Junior Varsity Baseball and Softball Fields; natural turf multi-purpose fields to accommodate the soccer, lacrosse, and field hockey programs, as well as PE; grandstand/bleachers; concession and restroom building; storage buildings, and will include the natural turf field and decomposed granite track for Middle School #5.

A second Request for Qualifications (RFQ) CB2014-11 was advertised by the District on February 12, 2014 and February 19, 2014 for Lease/Leaseback Services for Earl Warren Middle School. Eight (8) firms responded to our advertisement and submitted their qualifications for the upcoming projects at the school site. After a comprehensive evaluation by an evaluation panel, three (3) firms were selected for interviews. At this time, the interviews along with an evaluation of proposed staffing and general conditions will be conducted in the coming week to determine a final selection. It is proposed, that the selected firm will be contracted under a Lease/Leaseback delivery method for the first phase occurring this summer concerning the construction of the Server/MDF room, and utility infrastructure for the school site and interim housing. In addition, it is proposed that

ITEM 17

the selected firm will be contracted under a preconstruction contract for the reconstruction of the campus.

As with all our construction firms, future phases of work will be subject to their ongoing satisfactory performance and the availability of funding.

RECOMMENDATION:

This item is being submitted as an information item for review.